

Queen's Diamond Jubilee Celebrations Grant Fund

Information Sheet

Background:

At the October meeting of Devizes Area Board, it was agreed that £6k would be ring fenced to provide small grants to support street parties and other similar celebrations that will be held to celebrate the Queen's Diamond Jubilee in June 2012.

Who can apply?

The key outcome that the Area Board is hoping to achieve is to strengthen neighbourhoods through increased social cohesion. Applications are therefore welcomed from any of the following:

- Parish Council
- Neighbourhood groups
- Groups of commonality or common interests
- Residents associations

The Area Board wishes to encourage the development of stronger local communities. This process will make it possible to accept applications from groups that have no constitution or terms of reference but have come together for the purpose of organising a celebrational event.

Who will manage the funds?

It is important that we are accountable for public funds. It is therefore proposed that all applicants must have the full support of the Parish Council. Any grants agreed will be paid to the Parish Council who will be the accountable body.

Application form and criteria to be used?

The application form uses similar questions to that used for the Area Board grants system. However, it has been simplified considerably in order to make the process as easy and straight forward as possible for both the applicant and the Area Board.

In deciding upon whether a grant should be awarded, the key consideration is whether the award of a grant will help create stronger neighbourhoods and communities

How much can be applied for:

It is proposed that:

- Grants awarded will generally be for £300 or less except in exceptional circumstances

- The Parish Council will be responsible for the applications and for managing any awards given within its Parish
- There is no limit to the number of applications from a Parish. However there is a finite amount of funding and an equitable distribution of awards will need to be made.

What are the key dates?

What	When	Who
Write to all Parish Council inviting them to promote the project within their Parish and to act as a conduit for applications	By end of Oct 2011	Area Board
Publicise the opportunity, support applicants to complete application form. Send completed forms to Area Board	Nov – end of March 2012	Parish Councils
Sort through application forms sifting out any that are unsuitable and putting together recommendation	By 9 th April 2012	Area Board
Members decide upon awards at ABC meeting	9 th April 2012	Area Board Members
Applicants told in writing if they were successful	By end April 2012	Area Board
Chairs announcement at next Area Board	May 28 th 2012	Chairman of Area Board

Where can I get additional help?

- Please contact your Parish Council in the first instance
- If you require further help then contact either:

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 Community Area Manager
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 Tel: 01225 718626

Margaret Tipper
 Area Board Administrator
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