



Diamond Jubilee & Olympic Celebrations Project Grant Fund

Information Sheet

Background

At the 26th January 2012 meeting of Trowbridge Area Board, it was agreed that £5,000 would be ring fenced to provide small grants to support projects/activities/celebrations that will be held to celebrate either the Queen's Diamond Jubilee or the Olympic Torch Relay. Local projects must take place in the Trowbridge Community Area (Trowbridge, Southwick, Hilperton, West Ashton, North Bradley.) Projects can also be applied for to take place in Salisbury specifically as part of the special events being organised to mark the Olympic Torch Relay on 11 July or the Lord Lieutenants event in Cathedral Close to mark the Queen's Diamond Jubilee

Who can apply?

Applications are welcomed from any of the following:

- Neighbourhood groups & residents associations
- Groups of commonality or common interests
- Parish Councils
- Local voluntary groups

The Area Board wishes to encourage the development of stronger local communities. This process will make it possible to accept applications from groups that have no constitution or terms of reference but have come together for the purpose of organising a celebratory event; however there will need to be a nominated relevant local organisation to receive the funding on their behalf. *Please note the local Community Area Partnership, TCAF, is willing to receive funding on behalf of non constituted groups you may also wish to contact your local Parish/Town Council to see if they are willing to do so.*

How much can be applied for?

Grants awarded will be for £300 or less

Application form and criteria to be used

The application form uses similar questions to that used for the Area Board community area grants system. However, it has been simplified considerably in order to make the process as easy and straight forward as possible for both the applicant and the Area Board.

In deciding upon whether a grant should be awarded your project will be assessed against the following criteria:

- Promotes our strong and vibrant community spirit
- Showcases what we have and what we do so well in our area
- Reinvigorates our local economy

What is the deadline for applications?

Applications can be received from 27th January to 31st March 2012 at the latest. It is anticipated that a decision on your application will be made within 4 weeks of us receiving your application. Please note applications will be considered on a first come first serve basis until all the funding has been allocated so you may wish you get your application in as soon as possible.

Evaluation

As the funding is public money, if your application is successful and you receive a grant we will expect you to sign a letter agreeing to general conditions on your grant plus you will also be expected to complete a simple evaluation form on completion of your project.

Where can I get additional help?

- If you require further help then contact either:

Rachel Efemey
Trowbridge Community Area Manager
rachel.efemey@Wiltshire.gov.uk
Tel: 01225 718626

Margaret Tipper
Area Board Administrator
Margaret.Tipper@Wiltshire.gov.uk
Tel: 01225 718441

Trowbridge Community Area Futures (TCAF)

Email: tcaf@trowbridge.gov.uk or T. 01225 765072