

Travel concession scheme

New applications

Before completing this form please refer to the guidance notes attached.

Your details

Title: Forename(s):

Surname: Date of birth:

Address:

Town: Postcode:

Telephone number (including STD code):

National Insurance Number:
(this is optional we ask for your co operation to help prevent fraud.)

I am applying for: (please tick one of the following)

- Wiltshire Bus Pass
- Wiltshire Bus Pass plus companion (see guidance notes)
- Taxi vouchers (see guidance notes)

I confirm that I am applying under the following category: (please tick)

- Senior citizen
- Disabled person: (Please specify)
 - Blind or partially sighted
 - Profoundly or severely deaf
 - Without speech
 - Physical disability
 - Without arms or long term loss of use of both arms
 - Learning disability
 - Person not permitted to drive on medical grounds
 - Wheelchair user applying for taxi vouchers

For taxi voucher applicants only

I certify that I have to use a wheelchair for most of my day-to-day activities and expect this to continue permanently. I agree to give up my right to a bus pass for the duration of this concession.

Signature: Date:

If you are a wheelchair user in residential care you will be eligible for vouchers regardless of age, provided that your package of care, if funded by Wiltshire Council, does not already include transport. (We will check this for you when you apply.)

All applicants

I enclose: (please tick)

- A recent passport style photograph (name and postcode written on the reverse in block capitals)
- Proof of age
- Proof of residence
- Proof of disability (if applicable)

Declaration

I certify that the information given on this form is correct and I am a permanent resident in Wiltshire. I understand that the authority is required by law to protect the public funds it administers. It may also share information provided to it with other bodies responsible for auditing or administering public funds, in order to prevent and detect fraud.

Signature: Date:

If you are unable to fill out the form yourself, someone else can do it for you, provided they state in what capacity they are doing so.

Returning your form

Please return the completed application form to the following address:

Wiltshire Council, Passenger Transport Unit, County Hall, Bythesea Road, Trowbridge, Wiltshire BA14 8JN

Be sure to attach copies of the following:

- A passport style photograph with your name and postcode clearly written on the back.
- Photocopies of the proof of age and proof of Wiltshire residency (do not send the original documents)
- Photocopies of the proof of disability, if you are applying under this category.

Alternatively you can hand in your completed form plus photo and copies of evidence to your local Wiltshire Council office.

In case of query you can contact us as follows:

Telephone: 01225 713004

Email: concessionarybuspasses@wiltshire.gov.uk

Web: www.wiltshire.gov.uk

For office use only

Photograph attached

Copy of proof of age attached: (for example)

Passport Birth certificate Driving licence Pension book Other (specify)

Copy of proof of residency attached: (for example)

Council tax bill Utility bill Electoral registration Mooring licence (for canal boats)
 Bank statement Other (specify)

Copy of proof of disability attached: (if applicable)

DLA Blue Badge Disability card Other (specify)

Information taken by:

Name: (printed)

CSU location: Date received:

Travel concession scheme

Guidance notes

Please read these notes before completing your application form.

Who can apply for the Wiltshire Bus Pass?

A person who is a permanent resident of Wiltshire and has reached the qualifying age or qualifies because of their disability.

What is my qualifying age?

If you were born on or before 5 April 1950 your qualifying age is 60.

If you were born after 5 April 1950 the qualifying age for concessionary travel for women will be pension age and for men it will be the pensionable age of a woman born on the same day.

If you were born on or after 6 April 1955 and before 5 April 1959 your qualifying age is 65. If you were born after 5 April 1959 other rules apply.

There is a ready reckoner which enables people affected by the pension age changes to see at what age they become eligible for their Wiltshire Bus Pass. You can find this by looking on our website: www.wiltshire.gov.uk

Do I qualify because of my disability?

You qualify if you are within one of the seven categories listed in the Transport Act 2000, as shown below:

- Is blind or partially sighted
- Is profoundly or severely deaf
- Is without speech
- Has a disability, or has suffered an injury, that has a substantial or long-term effect on his ability to walk
- Does not have arms or has long-term loss of use of both arms
- Has a learning disability, that is, a state of arrested or incomplete development of mind which includes significant impairment of intelligence and social functioning

- Would, if they applied for the grant of a licence to drive a motor vehicle under Part 3 of the Road Traffic Act 1988 have their application refused on the grounds of medical fitness. Examples of those who are currently barred are people with, epilepsy, severe mental disorder and liability to sudden attacks of giddiness or fainting. This does not include those who have had their licence refused/revoked through misuse of alcohol or drugs.

The disability should be permanent or have lasted at least 12 months, be likely to last 12 months or be likely to recur, and should have a substantial effect on the person's ability to carry out normal day-to-day activities.

Disabled person's companion pass

If, in the opinion of the council, your disability makes you unable to use public bus services without assistance, the council will issue a Wiltshire Bus Pass plus companion that enables the applicant and a helper to travel free within the following areas:

Wiltshire, Swindon, Bath & North East Somerset, Bristol, Dorset, Hampshire, Somerset, and South Gloucestershire.

Taxi vouchers

As an alternative to the Wiltshire Bus Pass, taxi vouchers are available to those who use a wheelchair for most of their day-to-day activities and expect this to continue permanently.

On first application a reduced value of vouchers, may be issued for the part-year as follows:

- The full £40 will only be issued between 1 April to 30 June,
- 1 July to 30 September – £30,
- 1 October to 31 December – £20,
- 1 January to 31 March – £10

What must I include with my application form?

- 1. All applicants must include a passport style photograph with your name and postcode clearly written on the back in block capitals.**
- 2. All applicants must include evidence of permanent residence in Wiltshire; we will accept a copy of one of the following:**
 - Council tax bill
 - Utility bill
 - Electoral registration
 - Mooring licence
 - Bank statement
 - TV licence
 - Landline phone bill
 - Driving licence (driving licence can only be used as evidence as proof of age or proof of residence, not both)
- 3. All applicants must include evidence of age. We will accept a copy of one of the following:**
 - Pension card/letter
 - Passport
 - Birth certificate
 - European travel insurance card
 - NHS card (not NHS registration letter)
 - Driving licence (driving licence can only be used as evidence of proof of age or proof of residence, not both)
- 4. If you are applying for the Wiltshire Bus Pass because of disability you must include evidence of disability. We will accept a copy of one of the following:**
 - Disability Living Allowance award letter showing the mobility component and eligibility dates
 - War Pensioner's Mobility Supplement award letter
 - A letter from the Service Personnel and Veterans Agency stating that you have been certified to have 'a permanent and substantial disability which causes inability to walk or very considerable difficulty in walking.'

- Blue Badge (showing number, expiry date and photograph) or evidence of registration
- Blind/disabled person's certificate of registration
- Evidence of registration with other bodies, such as the RNIB
- Evidence of registration with social service under the Chronically Sick and Disabled Persons Act
- Evidence from the DVLA that a driving licence has been refused or revoked

It is likely that the majority of service personnel and veterans who have received compensation for an injury in tariffs 1– 8 of the Armed Forces Compensation Scheme (AFCS) will be eligible for a Wiltshire Bus Pass because of their disability. Please send a copy of your 'Reason for Decision' letter from the Service Personnel and Veterans Agency so that we can assess your eligibility

If you are unable to provide evidence as above we will consider an explanation of how you qualify under the seven categories mentioned previously from a social worker or other official body, which must be on the relevant official headed paper and signed by a qualified official in support of your application.

- 5. If you are applying for The Wiltshire Bus Pass plus companion because of disability you must include evidence of disability. We will accept a copy of a Disability Living Allowance award letter showing that you receive the higher rate mobility component.**

If you are unable to provide evidence of high rate mobility component Disability Living Allowance award letter we will consider an explanation of how you qualify from a doctor or social worker on official headed paper, signed by a qualified official in support of your application.

- 6. If you are applying for taxi vouchers you must sign the declaration headed 'for taxi voucher applicants only'.**

Information about Wiltshire Council services can be made available on request in other languages including BSL and formats such as large print and audio. Please contact the council by telephone 0300 456 0100, by textphone 01225 712500, or email customerservices@wiltshire.gov.uk