

**SEASON TICKET APPLICATION**

**Your Details**  
 Applicant Name – Mr/Mrs/Ms/Miss \_\_\_\_\_  
 Address \_\_\_\_\_  
 Post Code \_\_\_\_\_ Telephone Number 1) \_\_\_\_\_  
 Business Name \_\_\_\_\_ Telephone Number 2) \_\_\_\_\_

**Address for Postage and Correspondence** (If different from above)  
 Applicant Name – Mr/Mrs/Ms/Miss \_\_\_\_\_  
 Address \_\_\_\_\_  
 Post Code \_\_\_\_\_ Business Name \_\_\_\_\_

**Applying for Season Ticket** Please tick  
 New Permit  Date on which you require new permit to start \_\_\_\_\_  
 Renewal  Existing Permit Number \_\_\_\_\_ Expires \_\_\_\_\_  
 Vehicle Registration 1 – \_\_\_\_\_ Registration 2 \_\_\_\_\_  
 Change of Vehicle  Existing Permit Number \_\_\_\_\_ Existing Registration \_\_\_\_\_  
 New Vehicle Registration Number – Please print clearly \_\_\_\_\_

**Permit Selection** – Please indicate which permit (Premium/Standard) and duration (12,6, 3 or 1 Month) you require

Premium	12 Months	6 Months	3 Months	1 Month
Valid in all of below; Maltings annexe, Culver Street, Central Long Stay, College Street, Millstream, Brown Street, Salt Lane	£1390 <input type="checkbox"/>	Not Available	Not Available	£150 <input type="checkbox"/>
Standard	12 Months	6 Months	3 Months	1 Months
Valid in 1 Car park from the list below; Culver Street, Central Long Stay, College Street, Millstream, Brown Street, Salt Lane	£960 <input type="checkbox"/>	£480 <input type="checkbox"/>	£240 <input type="checkbox"/>	£80 <input type="checkbox"/>
Please specify car park for which permit to be issued _____				

**Method of Payment** TEL: \_\_\_\_\_  
 If Paying by credit or debit card, please enter a phone number above on which you can be contacted in order to make payment. If we cannot contact you this will delay the processing of your application.  
 Cheque enclosed for required amount  Please tick if you require a receipt for your payment   
 (Made payable to Wiltshire Council)

**Terms and Conditions**  
 I agree to abide by the terms and conditions as detailed overleaf.  
 Signed \_\_\_\_\_

# SALISBURY

## SEASON TICKET APPLICATION

### Season Ticket Terms and Conditions

1. The Season Ticket must be displayed clearly in the front windscreen of the vehicle and visible from outside the vehicle at all times when parked in designated car parks
2. Season Tickets are only valid in the specific car parks as indicated on your application form.
3. Season Tickets are not valid in areas of car parks signed as prohibited to season tickets.
4. Season Tickets are not valid in On-Street parking areas.
5. The ticket does not guarantee a space and lack of free spaces will not be accepted as a reason to park in any unauthorized parking area.
6. The Season Ticket is only valid for the registration numbers printed on it at the time of issue and is not transferrable.
7. If a Season Ticket cannot be displayed for any reason then a pay and display ticket must be purchased. Refunds cannot be given for tickets so purchased.
8. Season Ticket holders are subject to all current parking regulations when leaving a vehicle in Wiltshire Council car parks as displayed in that car park and specified in the appropriate Wiltshire Council (Off Street Parking Places) Order
9. If choosing to park in Salt Lane the time restriction still applies.
10. The expiry date of a Season Ticket will not be extended as a result of the temporary suspension of vehicle parking charges or closure of any Wiltshire Council car parks for which the ticket is valid.
11. A new Season Ticket must be obtained from the Wiltshire Council following the change of vehicle registration details. A £25 administration charge will apply for this service. The original Season Ticket must be returned to Wiltshire Council with your application for amendment.
12. Loss or theft of a Season Ticket must be reported to Wiltshire Council at the earliest opportunity. A replacement Season Ticket will be issued at a cost of £25.
13. It is the Season Ticket holder's responsibility to ensure that applications for renewal are made with sufficient time to be processed, dispatched and received before the expiry date of the current Season Ticket. There is no period of grace for renewals.
14. Should payment for a Season Ticket be dishonoured the Season Ticket will be invalid.
15. Should a Penalty Charge Notice be issued for failure to display a valid permit, supplying a valid permit to cover time parked retrospectively is not permitted.
16. The Council reserve the right to alter the charges for Season Tickets and the car parks or areas in which the Season Ticket is valid. Alterations to the charges are advertised in the local press and on signs within the car parks.
17. Requests for refunds of Season Tickets may be made to the Parking Manager at the address listed below. Please remember to enclose your Season Ticket. Refunds may only be made in respect of whole unused weeks and a £25 administration charge will be deducted.
18. Wiltshire Council reserves the right to change these conditions without prior notice. All tickets remain the property of Wiltshire Council and may not be sold or given to any other person.

#### **Data Protection**

*This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see <http://www.wiltshire.gov.uk/council/dataprotection/nationalfraudinitiative.htm> or contact Parking Administration, Wiltshire Council, PO Box 3106, Chippenham, SN15 9BE. Tel: 01249 706131 or email: [parking@wiltshire.gov.uk](mailto:parking@wiltshire.gov.uk)*