

## **Cricklade and Area SCOB**

### **Notes on Meeting 25<sup>th</sup> August 2011**

**Present: Rachel, Peter, Terri, Angela, Ruth**

**Apologies: Clive, Nick, John**

Minutes of Meeting 21<sup>st</sup> July approved.

From Previous Minutes:

- Other local councils approached and their involvement requested, each will pursue independently. Purton included reference to the consultation in their local magazine and library.
- Traveller sites, still to be contacted after new school term begins with aid of Education group. **ACTION Rachel/Peter**
- Dr DiSilva has given initial views, should be given opportunity to expand on these views. **ACTION John**
- List of Cricklade Groups, many groups still to be contacted, mainly due to holidays and school terms – Due to these restrictions we agreed to unofficially extend the date for final input to **16<sup>th</sup> September** in order that we can include people who are not available until Septemebr. **ACTION ALL**
- There will be a reminder of the questionnaire in the September Chronicle
- Public Meetings – group felt these are still an important part of the process and will be organised as part of the next phase after initial proposal drawn up

Update on Questionnaire:

- So far response is slow with only 94 officially recorded responses, mainly from the more senior residents. Approx. 15 – 20 forms still to be entered into the system. It is important that the SCOB try to encourage people to complete the questionnaire either on paper or online. Rachel circulated analysis so far with comments. It was agreed that after 16<sup>th</sup> September Rachel will send the data to Ruth for categorisation and consolidation then to be forwarded to all SCOB members.

Other Actions needed to maximise questionnaire responses:

- Meeting with Bob Jones organised and as well as getting his view as CBA will get specific contacts in other local groups so that they can also be asked for their input. **ACTION Ruth**
- Leisure Centre seen as key to maximising responses and we need input from NICK as to whether it would be possible for other members of the SCOB to attend Leisure Centre and talk to some of their users. **ACTION Nick** (initially respond to Ruth with your view/comments)
- Sarah (Youth Leader) to be contacted. **ACTION Peter**
- Learning Difficulties, it is important to include this group. **ACTION Peter**
- Can we ask local pubs (Red Lion and Bear) if we can leave questionnaires for customers to fill in? Need John's advice. **ACTION John**
- Email Cascade – Peter will compose and circulate standard email asking if SCOB members will pass on. **ACTION Peter**
- Need to establish best way to get Cricklade Town Councils views – **ACTION Ruth**

Other tasks to note:

- Communications plan – Rachel to send skeleton to Ruth to be completed. **ACTION Rachel/Ruth**
- Facebook – may need to get input from younger people **ACTION Peter/Rachel/Terri** to check legality and feasibility
- Equality Input Assessment – will leave until next Phase.
- Travel Planning – will be done as part of the proposal.

Next meeting scheduled for 22<sup>nd</sup> September 7 pm Town Council Offices.