

Cricklade Shadow Community Operations Board

Cricklade Town Council Building

7pm on Thursday 26th May 2011

Meeting notes and actions

Present: Cllr Peter Colmer, Nick Dye, Cllr Angela Jensen, John Palmer, Cllr Clive Ridgwell, Cllr Terri Robertson, Cllr Ruth Szybiak, Rachel Goff (CAOD team),

Apologies: None

Agenda item	Notes	Actions
1. Update	Members of the Shadow Community Operations Board (Shadow COB) introduced themselves	N/A
2. Overview of the Campus and Operational Delivery Programme	Rachel Goff provided an overview of the Campus and Operational Delivery Programme.	N/A
3. Campus proposal indicative timeline	<p>Rachel Goff provided an overview of the Cricklade campus proposal indicative timelines</p> <p>The Shadow COB highlighted that in order to begin effective consultation with the local community, an understanding of local communities and local demographics would be useful</p> <p>Discussion about consultation and highlighted that this could take different forms and that consultation materials may be required</p> <p>Discussion that local population characteristics of Cricklade, as well as what services are currently delivered in the local area would be useful in supporting the Shadow COB to plan effective engagement and consultation with local communities.</p>	<p>Rachel Goff to collate research and data in relation to the Cricklade community area for discussion at the next Shadow COB meeting.</p> <p>All members to consider potential consultation methods for discussion at the next meeting.</p> <p>Peter Colmer to work to understand any possible links with the Area Board for the development of consultation materials</p> <p>Rachel Goff to pull together data and information in relation to the Cricklade community area for discussion at the next meeting.</p>
4. Election of a chair	The Shadow COB elected Cllr Ruth Szybiak as Chair, and Ruth also volunteered to note the actions from meetings.	N/A
5. Partner update at Area Board meeting	The Shadow COB discussed that partner updates would be required at future Area Board meetings, and that	N/A

	this is a key opportunity to signpost people to any consultations that are taking place.	
6. AOB	<p>All shadow COB members submitted their summaries of experience in advance of the Area Board meeting on the 25th May, and these will be published on the Cricklade campus webpage.</p> <p>The focus of the next meeting will be around consultation</p>	Rachel Goff to send example consultation pack to shadow COB members in advance of next meeting

Time and date of next meeting:

7pm on Thursday 16th June