

Application for a Child Performance Licence

CHILDREN & YOUNG PERSONS ACT 1963, s.37

The Children (Performance) Regulations 1968

The Children (Performance)(Miscellaneous Amendments) Regulations 1998

SCHEDULE 1 FORM OF APPLICATION FOR A LICENCE (Regulation 1)

(Note – It is important that this form, duly completed, should be sent so as to reach the licensing authority not less than twenty-one days before the first performance for which the licence is requested, since the licensing authority may otherwise refuse to grant a licence in accordance with Reg. 1(3) The Children (Performance) Regulations 1968 as amended.

PART 1

(to be completed by the applicant “the person responsible for the production of the performance in which the child takes part”)

1. I hereby apply for a licence under section 37 of the Children & Young Persons Act 1963 authorising

(insert name of child)

(TICK whichever applicable) to take part in a performance to take part as a model to take part in sport

2. I certify that to the best of my knowledge the particulars contained in the attached Annex to this part are correct (3 pages).
3. I attach the following
- (a) the birth certificate of the child or other satisfactory evidence of the child's age
 - (b) two identical prints (un-mounted) of a photograph of the child taken during the six months preceding the date of the application
 - (c) a copy of the contract, draft contract or other documents containing particulars of the agreement regulating the child's appearance in the performance or regulating the activity for which the licence is requested
 - (d) a declaration under section 38(1)(a) or (b) of the Children & Young Persons Act 1963 (the 1963 Act); *(children under 14 years of age)*
 - (e) medical certificate issued by a medical practitioner pursuant to Regulation 8 of The Children (Performance) Regulation 1968 (the 1968 Regulations) or as required by the Licensing Authority under Regulation 2 of the 1968 Regulations.
 - (f) where the application is for a licence for an activity, a statement by the child's parent that the child is medically fit for the proposed activity i.e. sport & modelling.
4. I understand that if a licence is granted to me it will be granted subject to the restrictions and conditions laid down in the Regulations and to such other conditions as the local authority or the licensing authority may impose under the said Regulations.
5. In the case of an application being received for an Open Licence the Local Authority needs to satisfy itself that appropriate education arrangements are made and that the child's education will not suffer by reason of taking part in the performance for which the licence is requested (Reg. 10 of the 1968 Regulations).

Applicants Full Name			
Applicants Company NAME ADDRESS			
Applicants Position in Company			
Applicants Contact Details	Tel. No.	Fax. No.	Email Address
APPLICANTS SIGNATURE:			DATE

PRINT IN CAPITALS

NOTE – Any person who fails to observe any condition subject to which a licence is granted or knowingly or recklessly makes any false statement in or in connection with an application for a licence is liable to a fine not exceeding level 3 on the standard scale, or imprisonment for a term not exceeding three months or both. Section 40 of the 1963 Act.

ANNEX TO PART 1 (TO BE COMPLETED BY APPLICANT)

N.B. any reference to a regulation is a reference to the 1968 Regulations

PARTICULARS CONNECTED WITH THE PERFORMANCE IN WHICH THE CHILD IS TO TAKE PART		
1	NAME & NATURE of the PERFORMANCE or ACTIVITY in respect of which the licence is requested SEE (i)	
2	Description of the child's part	
3	Place of the performance or activity in respect of which the licence is requested SEE (ii)	
4	The dates of the performance or activity for which the licence is requested Or Open Licenses Only SEE (iii) (a) Number of months (<i>up to maximum of 6 months</i>) the licence is required for and (b) Number of days within that period the licence is required for	
5	Time and duration of performance or activity in respect of which the licence is requested	
6	Total anticipated time at Place of Performance Anticipated Arrival Time Anticipated Departure Time	
7	Approximate duration of the child's appearances in the performance or activity in respect of which the licence is requested	
NIGHTWORK – AT THE DISCRETION OF THE LICENSING LEA		
8	The amount of night work (if any) for which approval will be sought from this local authority stating: (a) the appropriate number of days (b) the approximate duration on each day (c) REASON FOR REQUEST?	

i Name (title of production) & Nature (theatre, film, TV, commercial, Stills Modelling etc.) of performance.

ii This should include all the places at which work on location is scheduled.

iii A licence specifying the number of days on which a child may perform and the period, not exceeding six months, in which the performance or activity may take place may be granted only to the British Broadcasting Corporation, the Independent Television Authority, a programme contractor within the meaning of section 1(5) of the Television Act 1964 or a body supplying programmes to such a programme contractor to be broadcast by the Independent Television Authority or in respect of a child taking part in a performance to be recorded (by whatever means) with a view to its use in a film intended for public exhibition.

TUTOR DETAILS – MINIMUM 3 HRS PER DAY ALL SCHOOL DAYS

9	<p>Proposed arrangements (if any) under <i>Regulation 10</i> for the education of the child during the period for which the licence is requested, stating:</p> <p>(a) the name, address and qualification of the proposed private teacher</p> <p>(b) the name of the local authority (if any), which has previously approved the appointment of the private teacher for the purposes of a licence</p> <p>(c) the place where the child will be taught</p> <p>(d) the proposed course of study</p> <p>(e) the number of other children to be taught by the private teacher at the same time as the child in respect of whom this application is made, and the sex and age of each such child</p> <p>(f) the amount of education the child is to receive, in accordance with the regulations</p>	
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SCHOOL ABSENCE – Tutoring applies

10	<p>The days or half days on which leave of absence from school is requested to enable the child to take part in the performance or activity for which the licence is requested, or in rehearsals</p>	<p>Dates of half day/s</p> <p>Dates of full Day/</p> <p>Dates of Rehearsals</p>
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CHAPERONE (MATRON) DETAILS – Licensed or parent or legal guardian

11	<p>(a) Chaperone Details. Regulation 12</p> <p style="text-align: right;">Name</p> <p style="text-align: right;">Address</p> <p style="text-align: right;">Tel. Contact No.</p> <p style="text-align: right;">Email Contact</p> <p>(b) The name of the local authority (if any), which has previously approved the appointment of the Chaperone for the purposes of a licence</p> <p>(c) The number of other children to be in the charge of the Chaperone during the time when she would be in charge of the child in respect of whom the application is made, and the sex and age of each such child. Regulation 12</p>	
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LODGINGS		
12	The address of the lodgings where the child will live if a licence is granted by reason of which the child has to live elsewhere than at the place where he would otherwise live, the name of the householder and the number of other children who will live in the same lodgings. Regulation 13	
TRAVEL		
13	<p>Approximate length of time which the child will spend traveling, <i>Regulations 15</i></p> <p>(a) to the place of performance, rehearsal or activity</p> <p>(b) from the place of performance, rehearsal or activity</p> <p>(c) and the arrangements (if any) for transport</p>	
EARNINGS		
14	The sums to be earned by the child in taking part in the performance or activity in respect of which the licence is requested	<p>Per Performance £</p> <p>Total Performance £</p>

PART II

(to be completed by the parent/person with legal responsibility)

(Note – Parent includes a guardian or other person who has for the time being the charge of or control over the child)

Please give the following particulars

1	Full name of child	
2	Date of birth of child	
3	Address of child	
4	Name and address of school/s attended by the child during the 12 months preceding the date of this application or, if he has not attended school, the name and address of his private teacher.	
5	Particulars of each licence granted during the 12 months preceding the date of this application by any local authority other than the licensing authority to whom this application is made, stating in each case- (i) the name of the local authority (ii) the date on which the licence was granted, (iii) the dates and nature of the performances or activities.	
6	Particulars of each application for a licence made during the twelve months preceding the date of this application and refused by any local authority other than the licensing authority to whom this application is made, stating in each case- (i) the name of the local authority (ii) (ii) the date of the application (iii) (iii) the reasons (if known) for the refusal to grant a licence	
7	Particulars of each performance for which a licence was not required in which the child took part during the 12 months preceding the date of this application, stating in each case- (i) the date (ii) (ii) the place (iii) (iii) the nature of the performance (iv) (iv) the name of the person responsible for the production of the performance in which the child took part	

8	Dates (if any) on which the child has been absent from school during the 12 months preceding the date of this application by reason of his taking part in a performance or activity.	
9	Particulars of any other form of employment in which the child is employed during the 28 days preceding the day of the first performance or first activity for which the licence is requested stating; (i) the nature of the employment (ii) (ii) the days on which the child is employed (iii) the times during which the child is employed	
10	Particulars relating to the sums earned by the child during the 12 months preceding the date of this application stating- (i) whether the sums earned were in respect of performances or activities for which a licence was granted, performances for which a licence was not required or other forms of employment- (ii) (i) the amount of the sums earned (iii) (ii) the date on which payment was received (iv) (iii) the name, address and description of the person from whom the payment was received.	

I support this application for a licence.

I certify that to the best of my knowledge the foregoing particulars are correct and I understand that if a licence is granted it will be granted subject to the restrictions and conditions laid down in the Children (Performance) Regulations 1968 and to such other conditions as the local authority or the licensing authority may impose under the said Regulations.

Full Name <i>(parent)</i>			
Address			
*Relationship to Child <i>(Parent, Guardian, Other)</i>			
Date		Signature	