

Devizes Area Board 'You Decide' **(Participatory Budgeting)**

GRANT CRITERIA and GUIDANCE

In order for you to access funding it is important that you read and understand the Grant Criteria Below. These criteria will tell you what you need to include to be considered for a grant. If you have any questions or need help to develop your idea into an application please contact Richard Rogers on richard.rogers@wiltshire.gov.uk or 01225 718626.

1. WHAT ARE THE CRITERIA FOR APPLICATIONS?

Applications:

- can be for bids of any amount up to a maximum value of £2,000.
- should address an issue for young people in this area
- must be completed by young people aged 11 – 19.
- must be for projects involving young people aged 11 – 19.
- must be for groups/young people from Devizes community area, this includes Devizes and the villages around including All Cannings, Bishops Cannings, Bromham, Cheverell Magna, Cheverell Parva, Devizes, Easterton, Erlestoke, Etchilhampton, Market Lavington, Marston, Potterne, Rowde, Roundway, Stert, Urchfont, West Lavington, Worton.
- must have all sections of the application form completed in full.
- must have a sponsor organisation, which must be a constituted group with a commitment to equal opportunities and it's own bank account (this may be a Youth Development Centre or School but could be any young people's group).
- from an individual young person must be supported by a group of young people.
- must not be made for anything that is illegal or immoral or that promotes religious or political beliefs.
- must NOT be for items that are statutory requirements e.g. school books.
- must comply with any rules or regulations that Wiltshire Council's Youth Development Service adheres to regarding appropriate activities for young people – i.e. must not be used for activities depicting violence

2. WHAT HAPPENS NEXT?

- A panel will review the grant applications and invite a shortlist of applicants to present their ideas to the area board on 23rd January 2012.
- The deadline for applications is Tuesday 13th December 2011. We will let you know if you need to attend the area board by Monday 9th January 2012.
- You will have about 2 minutes at the meeting to present to the board why your project should receive funding. You can use power point, photos and video to help you explain your ideas. There may also be an opportunity for those at the meeting to ask you questions about your project
- Everyone at the meeting will vote for the projects they would like to support to help allocate the funding.

3. WHAT IF YOU GET THE MONEY?

- Your supporting organisation will be sent a cheque for the amount approved.
- You will complete your project, monitoring and evaluating as you go along.

- At the end of your project, you will be asked to complete an evaluation form and submit any other evaluation material you have collected and may be asked to report back to the area board.
- Your supporting organisation will be contacted to check that the money has been spent.

Please note:

The Devizes Area Board reserve the right to make decisions based on the number and quality of applications received.