

COUNTY OF WILTSHIRE
APPLICATION FOR TEMPORARY ROAD CLOSURE - SPECIAL OR COMMUNITY EVENTS

Applicants should read the document "Guidance for Event Organisers" prior to completion

(1) **LOCATION/ROAD/FOOTPATH**

Road name and route number (if any) and precise limits of lengths affected as shown on the plan

(2) **ALTERNATIVE ROUTE (e.g. from and to)**

(3) **DATE AND PERIOD OF PROPOSED CLOSURE**

(4) **NATURE OF EVENT NECESSITATING PROPOSED CLOSURE**

Application must be received by Wiltshire Council minimum of eight weeks' prior to proposed closure.

APPLICANTS CHECKLIST – Please ensure you enclose the following:

- 1. Copy of consultation letter and address list
- 2. Copy of Public Liability Insurance for proposed event
- 3. Copy of Risk Assessment for proposed event
- 4. Map indicating full extent of proposed road closure, indicating Any diversions and proposed signage

Applicant must:

- a) **Maintain access for Emergency Services.**
- b) **Provide signage and marshalling as agreed with the Wiltshire Council Divisional Highways Manager.**
- c) **Inform Wiltshire Council immediately of any un-resolved objections to the proposed closure.**
- d) **Ensure prompt removal of all barriers / signs and the clean up of all rubbish / litter following the event.**

Name of Applicant on behalf of

Address.....

Telephone No (include STD code).....

Email Address.....

Signed Date.....

THIS FORM IS TO BE SUBMITTED, TOGETHER WITH THE REQUIRED DOCUMENTS, TO:

Traffic Orders Team
Transport Development Services
Directorate of Transport, Environment and Leisure
County Hall
Bythesea Road
Trowbridge
Wiltshire, BA14 8JN

Contact Details:
E-Mail: TrafficOrders@wiltshire.gov.uk
Telephone: 0300 456 0100