

DHP INSERT FOR UNIVERSAL CREDIT CUSTOMERS

Please answer the following questions and provide any relevant documentation that may help your application.

Please return the completed form together with your DHP application form to the Benefits Service, Wiltshire Council, Monkton Park, Chippenham, Wiltshire, SN15 1ER.

Local offices are also situated in Trowbridge, Salisbury and Devizes.

Part 1: Your personal details

Name	
Address	
Date of birth	
National Insurance number	
Universal Credit reference	

Part 2: About your household

Please tell us about all the people who normally live with you, such as a partner, children, any other adults. If you live alone, please write “none”.

Name	Relation-ship to you	Date of birth	Gender	National Insurance number	Income / amount

Part 3: Tell us about your tenancy

Do you rent your property from:

Wiltshire Council?	
A Registered Provider / Housing Association?	
A Private Landlord?	

Part 4: How many rooms are there in your property?

	In the whole building	Just for you and your household	That you share with other people
Living Rooms			
Bedsitting Rooms			
Bedrooms			
Bathrooms			
Kitchen			
Other Rooms (please specify)			

Part 5: Payment of your Discretionary Award

How do you want us to pay your Discretionary Housing Payments, should an award be made?

Please circle your choice and provide the required details where appropriate.

I want my benefit to go straight into my bank or building society account	Yes / No	Name of Bank: Account Holder: Sort Code: Account Number: Roll Number (where applicable):
I want my benefit to go straight into my landlords bank or building society account	Yes / No	Name of Bank: Account Holder: Sort Code: Account Number: Roll Number (where applicable):

Part 6: Declaration

I declare that all of the information I have given is correct and complete.

Signed	
Dated	

I have completed the above form on behalf of the person claiming and confirm that the information I have written is correct.

Signed	
Dated	

