

USE OF LIBRARIES AS COLLECTION POINTS FOR CHARITIES AND LOCAL GROUPS OR FOR FUNDRAISING EVENTS

Policy Statement

1. Due to

- The implications for staff time, resources and space
- The importance of libraries offering a neutral free environment which members of the public can visit without pressure to give support, financial or otherwise, to any cause.

It is service policy not to allow libraries to be used as collection points for charities or community groups or for fundraising events.

2. In exceptional circumstances the Head Libraries may approve exemptions to this rule, providing the following criteria are met:

- A supporting case is provided in writing by the local Community Librarian;
- Money will not be collected or handled;
- The arrangement is for a limited time, with an agreed end date;
- There are no resource implications for the service.

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Library Development Services Manager
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