

Wiltshire Council

Where everybody matters

**HOUSE TO HOUSE COLLECTIONS ACT, 1939
HOUSE TO HOUSE COLLECTIONS REGULATIONS, 1947
FORM OF ACCOUNT OF EXPENSES, PROCEEDS & APPLICATION OF PROCEEDS OF
COLLECTION**

PLEASE NOTE: This form must be completed as set out in the Regulations and will be returned if not certified by an auditor.

APPLICANT DETAILS	
Surname of Chief Promoter	
Other names:	
Address of Chief Promoter:	

DETAILS OF COLLECTION	
Purpose of collection:	
Area in which account relates:	
Period to which account relates:	

PLEASE NOTE: ALL AMOUNTS ARE TO BE ENTERED GROSS

PROCEEDS OF COLLECTION	£	P	EXPENSES & APPLICATION OF PROCEEDS	£	P
From collectors, as in lists of collectors and amounts attached hereto:			Printing & Stationery		
			Postage		
Bank Interest			Advertising		
			Collecting Boxes		
Other items (if any):			Other items (if any):		
			Disposal of Balance (insert particulars):		
TOTAL			TOTAL		

DECLARATION OF CHIEF PROMOTER

I hereby certify that to the best of my knowledge and belief the above is a true account of the expenses, proceeds and application of the proceeds of the collection to which it relates. I enclose the necessary vouchers and receipts as required by Section 16 (1) of the House to House Regulations, 1947.

Signed:

Dated:

DECLARATION OF AUDITOR

I certify that I have obtained all the information and explanations required by me as auditor and that the above is in my opinion a true account of the expenses, proceeds and application of the proceeds of the collection to which it relates.

Signed:

Dated:

Qualifications.....

Member of Association/Society.....

DETAILS OF ACCOUNTANT

Address of Accountant:

Telephone Number:

Email Address: