

Wiltshire Council



Where everybody matters

GUIDANCE NOTES

ZOO LICENSING

Zoos are regulated by the Council under the Zoo Licensing Act 1981 and the Council works in close partnership with the Department for the Environment, Food and Rural Affairs (DEFRA) on all aspects of zoo licensing.

The Local Authority cannot consider an application unless at least two months notice of the application has been given, plus publication of details in a local and national newspaper and a notice placed at the site.

The Authority must consult:

- the Police
- Fire Authority,
- Governing Body of any national institute concerned with zoos
- adjoining Authority if the zoo overlaps the area of that Authority
- any person wishing to object on grounds of alleged injurious effect on the health or safety of persons living in the area.

The Authority must also arrange an inspection by a Consultant Inspector from the list of suitable inspectors nominated by the Secretary of State.

The licensing of zoos is a specialist field and the regulations are complex. If you are thinking of setting up a zoo, it is recommended that you contact a specialist officer first for advice and guidance on the details above.

Fees

Initial Licence Fee:	£665.00*
Licence Annual Renewal:	£416.00*
Amendment to existing Licence:	£12.00*

** plus vet fees where necessary*

Contact Details

Wiltshire Council has four main offices where correspondence can be sent. Please use the Office covering the area in which the premises are situated. Contact details are as follows:

Chippenham: **Wiltshire Council, Monkton Park, Chippenham, Wiltshire, SN15 1ER**

(This office deals with all applications relating to Chippenham, Calne, Corsham and Wootton Bassett as well as the rest of the old North Wiltshire District Council Area)

Devizes: **Wiltshire Council, Browfort, Bath Road, Devizes, Wiltshire, SN10 2AT**

(This office deals with all applications relating to Devizes, Pewsey, Marlborough and Tidworth as well as the rest of the old Kennet District Council Area)

Salisbury: **Wiltshire Council, 27/29 Milford Street, Salisbury, SP1 2AP**

(This office deals with all applications relating to Salisbury, Amesbury, Downton, Mere, Hindon and Tishead as well as the rest of the old Salisbury District Council Area)

Trowbridge: **Wiltshire Council, Bradley Road, Trowbridge, Wiltshire, BA14 0RD**

(This office deals with Trowbridge, Bradford-on-Avon, Melksham, Warminster and Westbury as well as the rest of the old West Wiltshire District Council area)

Applications can be sent to any of the above addresses, but it will speed processing if they are sent directly to the office covering the area in which the premises is situated.

Wiltshire Council has one main telephone number: 0300 456 0100.