

## Lyneham Steering Group Meeting

This is the summary of the Key Point Notes from the Lyneham Steering Group meeting held in St Michael's Church Hall, Lyneham on the 21<sup>st</sup> July 2011. See Appendix 1 for list of attendees.

Ref Item	Key Point Notes Summary	Owner Action By
1.	<p><b>Introduction</b></p> <p>TS welcomed everyone to the meeting of the Lyneham Steering Group (LSG).</p> <p>For the benefit of new members, members were asked to introduce themselves and state what organisation they were representing.</p>	
2.	<p><b>Declarations of Interest</b></p> <p>Attendees were invited to declare any special interests in the context of the LSG. There were no declarations of interest.</p>	
3.	<p><b>Action points from last meeting</b></p> <p>It was agreed that the key point notes from the last LSG meeting on the 18<sup>th</sup> May were correct.</p> <p>Updates on actions are as follows:</p> <ul style="list-style-type: none"> <li>• The Media Communications Office, RAF Lyneham notified Wiltshire Council and the LSG about the route for the Hercules' farewell to Wiltshire on 1<sup>st</sup> July</li> <li>• TS and IC met with DIO (Housing) at Lyneham on 13<sup>th</sup> July to establish DIO's intentions concerning Service Families Accommodation (SFA)</li> <li>• Josh Jones (JJ) investigated the Council Tax position in the Lyneham area</li> <li>• A meeting involving the school, pre-school and crèches and the Early Years and Childcare Manager at Wiltshire Council was held on 14<sup>th</sup> June. Furthermore, JC advised that school places for new children arriving at Lyneham, particularly at short notice, was an on-going and time consuming issue that needed to be resolved</li> <li>• All other matters would be covered in Agenda items for this meeting</li> </ul>	
4.	<p><b>Progress on Lyneham issues and actions table</b></p> <p>In view of the Government announcement on 18<sup>th</sup> July about the Defence basing study, including Lyneham, this was discussed before considering progress on the Lyneham issues and actions table.</p> <p><u>Government Announcement</u></p> <p>Defence Secretary, Dr Liam Fox, MP announced in the House of Commons on Monday that the Defence Technical Training Change</p>	

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4...	<p>Programme (DTTCP) centre would move to RAF Lyneham from 2013. Initially, 1,500 posts will be based at Lyneham when it re-opens in 2013.</p> <p>Following this announcement in the House of Commons questions were asked by James Gray, MP and others and it was confirmed that there would be no sale of land. It was evident, however, that MoD still had a lot of detailed planning work to do and they would need to consult Wiltshire Council and the local community.</p> <p>TS welcomed the announcement guaranteeing the future of Lyneham. Clearly, there were still many questions the LSG would like MoD to answer. It was proposed the DTTCP should be invited to the next meeting to outline their plans, so far, and answer key questions such as what were the timeline and milestones for the project.</p> <p>Main points from the discussion were:</p> <ul style="list-style-type: none"> <li>• Wiltshire Council was already working with the DIO on planning issues for Lyneham. What needed to be clarified with DIO was how far the announcement differed, if at all, from what had been previously discussed with the Council</li> <li>• It was noted the Government's use of the term 'preferred location' for Lyneham in the Ministerial statement raised more questions than it answered</li> <li>• AC outlined what was known about the DTTCP at this stage</li> <li>• Under the proposal part of the site would be cleared and a new college built. It was anticipated that students would stay at Lyneham during the week and go home at weekends</li> <li>• It was understood that there was a requirement for around 500 houses on site</li> </ul> <p>Other points were:</p> <ul style="list-style-type: none"> <li>• When contractors would come onto the site needed to be confirmed</li> <li>• WD and LM confirmed that SFA was still being allocated to Service families in the usual way</li> <li>• DM expressed concern that there might be a spiritual gap when there will be no padre available on site for pastoral guidance. It was suggested that newcomers could be signposted to community organisations via the DIO housing office and HIVE</li> </ul> <p><u>Decisions.</u> It was agreed that:</p> <ul style="list-style-type: none"> <li>• A DTTCP representative should be invited to the next meeting</li> <li>• LSG members should advise the organisations they represented about the future use of the site – see <a href="#">MoD UK announcement</a></li> </ul>	<p>IC</p> <p>All</p>

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4...	<ul style="list-style-type: none"> <li>• Consideration should be given to how newcomers could find out about community groups and local support services during the transition from RAF Lyneham to the new DTTCP centre</li> </ul> <p><u>Progress on Lyneham issues &amp; actions table</u></p> <p>To help improve communication and the exchange of information a new link to the LSG has been put on the Wiltshire Council website – see <a href="http://www.wiltshire.gov.uk/lynehamsteeringgroup.htm">www.wiltshire.gov.uk/lynehamsteeringgroup.htm</a> Meeting documents for the LSG, the Lyneham issues &amp; actions table and terms of reference are shown on this website.</p> <p>Additional note: a new link to the work of the LSG is also available on the <a href="#">Lyneham Village Online</a> website.</p> <p>TS led the discussion reviewing progress on the Lyneham issues and actions table (version dated 31<sup>st</sup> May) as follows:</p> <ul style="list-style-type: none"> <li>• Accommodation/housing TS and IC held a constructive meeting with Mr Kevin Stuart, Area Housing Manager from DIO (Housing), last week. DIO’s plans for SFA at Lyneham depended entirely on the outcome of the Defence Secretary’s announcement. In view of the announcement having been made it was sensible to invite DIO to provide an update at a future meeting. It was noted that vacant houses were still being allocated to Service personnel.</li> <li>• Children and young people AK asked if there was any clarification about the 3 play areas that are owned by the Parish Council but maintained by the DIO. It is likely this arrangement will continue although the situation will need to be monitored.</li> <li>• Economy/Support for Economic Development The new private sector led Swindon &amp; Wiltshire Local Enterprise Partnership (LEP) has been agreed with Government. The LEP is designed to address challenges in the economy (including Lyneham), encourage growth and help create jobs.</li> </ul> <p>AC advised the LEP was supporting a bid for 3 business incubation centres in the county with one in North Wiltshire. The arrival of DTTCP centre at Lyneham would present new business opportunities.</p> <p>Business Link (Government funded business support service) offered to run an event in Lyneham for local businesses, although this service was due to be withdrawn</p>	WD/LM

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4...	<p>imminently as part of the government's rationalisation of support to small and medium sized businesses. Also, the Parish Council expressed an interest in being involved in such an event.</p> <p>It was noted that the skills balance in the Lyneham area is likely to change in the future. Personnel coming into the DTTCP centre are likely to be highly skilled and, hopefully, this will help attract other high skilled businesses to be located nearby. Also, overall, there is likely to be a reduction in the number of civilian staff employed on site.</p> <ul style="list-style-type: none"> <li>• Funding (Council Tax) The Parish Council still required clarification on the situation regarding Council Tax in relation to RAF Lyneham and the possible need for an increase in precept. IC advised that the situation was quite complicated and he would speak with AK outside meeting (Service personnel living in SFA and Single Living-in Accommodation in Great Britain are exempt from the normal Council Tax regime; instead MoD pays contributions in lieu of Council Tax (CILOCT) to local authorities under an agreement with the Department for Communities and Local Government. In turn, MoD requires Service personnel to pay CILOCT through their pay system).</li> <li>• Health The plans for the DTTCP centre needed to be confirmed before impact on health services could be considered.</li> <li>• Infrastructure Acknowledging that preliminary discussions had already taken place with Wiltshire Council, the plans for the DTTCP centre needed to be confirmed before the impact on infrastructure could be considered further.</li> <li>• Schools and education JC reported that there had been a considerable impact on the school in Lyneham recently as families had been moved in at short notice. The school urgently needed better and more timely information about these new arrivals. Although this was recognised as a national problem for Service families and schools throughout the country a solution needed to be found.</li> <li>• Security Security on site would need to be maintained as a result of the DTTCP centre.</li> <li>• Other points ➤ AB suggested the Lyneham issues and actions table</li> </ul>	

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4...	<p>could best be used as a checklist to ensure the right issues and questions were being addressed by the group. The group demonstrated that it was functioning as a worthwhile filter for a wide range of community issues which could be channelled through it. An on-going challenge for the LSG, however, was to review the issues, consider new questions and look ahead.</p> <p>➤ PD asked AC to share with the group at a future meeting some of the work already done with the DTTCP, particularly in relation to planning and transport matters.</p> <p><u>Decisions.</u> It was agreed that:</p> <ul style="list-style-type: none"> <li>• A representative from DIO (Housing) would be invited to a future meeting to update on the housing situation</li> <li>• Business Link would be asked to host an event for local businesses and inform the Parish Council</li> <li>• IC would clarify the Council Tax position</li> <li>• Ways to improve information for the school about new arrivals would be considered</li> <li>• All members were asked to review the Lyneham issues and actions table to ensure the right issues and questions were recorded (the table will be updated in due course)</li> <li>• AC would update the group on planning and transport in relation to Lyneham at a future meeting</li> </ul>	<p>IC</p> <p>CL IC/AK</p> <p>JC/IC/WD</p> <p>All/IC</p> <p>AC</p>
5.	<p><b>Proposal for workshop style for next meeting</b></p> <p>As a result of the Government announcement about the DTTCP centre, and this being the priority for the LSG, discussion on a workshop style meeting was deferred.</p>	All to note
6.	<p><b>Closing remarks and date of next meeting</b></p> <p>TS thanked everyone for lobbying on behalf of Lyneham. It was agreed that a letter of thanks should be sent to the Defence Secretary emphasising that the local community was looking forward to working with the DTTCP centre.</p> <p>AC and his team were thanked for all of the hard work that had been carried out behind the scenes to find another MoD use for the Lyneham site. Also, IC advised that JJ had left the team having successfully secured a permanent job with Wiltshire Council in another department. JJ was thanked for his work helping to establish the LSG over the past 6 months.</p> <p>Dates for the next 2 LSG meetings are:</p> <ul style="list-style-type: none"> <li>• 15<sup>th</sup> September 2011 (4-6 pm – venue tbc)</li> <li>• 7<sup>th</sup> November 2011 (4-6 pm – venue tbc)</li> </ul> <p>Key messages from this meeting are attached at Appendix 2 (as circulated on 22<sup>nd</sup> July).</p>	All to note

Caroline Lightfoot  
Wiltshire Council

## Appendix 1

### Lyneham Steering Group Meeting Attendees – 21<sup>st</sup> July 2011

Attendees					
TS	Cllr Toby Sturgis (Wiltshire Council)	√	PG	Peter Gantlett (Clyffe Pypard Parish Council)	√
SB	Stefan Barbaruk (Wessex Association of Chambers of Commerce)	√	EH	Cllr Emma Holton (Calne Town Council)	x
MB	Mark Barrett (Calne Chamber of Commerce)	x	AF	Alan Friend (Wootton Bassett Chamber of Commerce)	x
AB	Cllr Allison Bucknell (Lyneham Ward)	√	AK	Jenny Jardine (Lyneham Women's Institute)	√
JC	Julie Carr (Lyneham School)	√	CL	Caroline Lightfoot (Wiltshire Council)	√
ACh	Cllr Andrew Chapman (Dauntsey Parish Council)	√	CM	Colette Mallon (North Wiltshire Economic Partnership)	√
RC	Squadron Leader Rob Connolley (RAF Lyneham)	√	DM	David May (Lyneham churches)	√
WC	Bill Cotton (Swindon Forward)	x	LM	Lisa Mitchell (Community Development Worker, RAF Lyneham)	√
AC	Alistair Cunningham (Wiltshire Council)	√	DO	Don Oakley (Malmesbury Chamber of Commerce)	x
CC	Cllr Christine Crisp (Calne Area Board)	√	MP	Mark Packard (Chippenham Area Board)	x
WD	Bill Dowling (HQ 43 (Wessex) Brigade)	√	JR	Jo Ramage (Lyneham Village Pre-School)	√
PD	Cllr Peter Doyle (Wootton Bassett & Cricklade Area Board)	√	JRi	Jean Rimmer (Little Albert's Pre-School)	√
SE	Sonita Ellis (Wootton Bassett School)	x	SS	Sarah Still (Tokenham Parish Council)	√
JF	Jeff Files (Hilmarton Parish Council)	√	VS	Veronica Stubbings (Broad Town Parish Council)	√
DF	Drena Frankham (Lyneham Business Representative)	√	CW	Cllr Chris Wannell (Wootton Bassett Town Council)	x
TF	Ann Kingdon (Lyneham & Bradenstoke Parish Council)	√	IC	Ian Cambrook (Military Civilian Integration (MCI) Programme Manager)	√

Members of the public: Andy Humm

## Appendix 2

### Key Messages from Lyneham Steering Group Meeting 21/07/2011

#### **Future of Lyneham after 2012**

The Lyneham Steering Group welcomes the announcement by the government that Lyneham will become a defence training centre (Defence Technical Training Change Programme centre) from 2013.

This announcement means the future of the Lyneham site is secure for the foreseeable future.