

**Action Notes**  
**Marlborough Area Board**  
**Community Area Transport Group**  
**Tuesday 25 January 2011**

Present: Cllr Chris Humphries (Wiltshire Council)  
 Cllr Graham Francis (Marlborough Town Council)  
 Cllr Keith Warren (Aldbourn Parish Council)  
 Martin Cook (Wiltshire Council – Area Highway Engineer)  
 Julia Densham (Wiltshire Council - Community Area Manager)  
 Spencer Drinkwater (Wiltshire Council – Transport Development Services)  
 Mark Stansby (Wiltshire Council -Traffic & Network Management Group)

Apologies: Cllr Peggy Dow (Wiltshire Council)  
 Cllr Nic Coome (Chilton Foliat Parish Council)  
 Cllr Ruth Scriven (Fyfield and West Overton Parish Council)

Subject	Agreed Actions	Who	By When
Apologies and Introductions	The Chairman introduced the members of the groups and welcomed Cllrs Francis and Warren to the group.		
Background to the Local Transport Plan and Transport Funding	<p>Spencer Drinkwater recapped the background to the formation of the Community Area Transport Group (CATG). He described the background to the Local Transport Plan outlining the statutory obligations, transport planning process and the programme of work.</p> <p>The third Local Transport Plan was now in place.</p> <p>The LTP comprised major schemes, maintenance and integrated transport (small scale schemes).</p> <p>The CATG addressed this last part of the LTP and has a budget for 2010/11 of £13,615.</p>		
Update of Priority Schemes in the Marlborough Community Area	<p>Mark Stansby updated the meeting on the work undertaken so far on the priorities that were defined by the CATG on 7 October and agreed at the Marlborough Area Board meeting on 23 November:</p> <ol style="list-style-type: none"> <li data-bbox="411 1688 1043 1877">1. Aldbourne: footway extension in Oxford Street – the parish council clerk to be asked to contact all the affected householders requesting confirmation of their support for the scheme.</li> <li data-bbox="411 1912 1043 2054">2. Baydon: mini-roundabout to aid traffic calming at the junction of Aldbourne, Ermin and Baydon Rd – Mark Stansby to contact the parish council with any</li> </ol>	<p><b>Cllr Humphries</b> to speak to Aldbourne Parish Clerk</p> <p><b>Mark Stansby</b> to contact Baydon</p>	<p>Immediately</p> <p>Immediately</p>

	<p>implications of the scheme.</p> <p>3. Chilton Foliat: HGV traffic on Stag Hill – Cllr Chris Humphries to contact police for metro-count to determine type and frequency of vehicles.</p> <p>4. Marlborough: through traffic along High Street north of St Peter’s Church - Cllr Graham Francis to raise issue with town council and gauge their support for any changes. Mark Stansby to write to town council asking if they wish to take possible schemes forward.</p> <p>5. Marlborough: PUFFIN crossing on George Lane – this scheme was to be progressed by the highways department centrally with regular updates to the CATG.</p> <p>Mark Stansby also confirmed that the budget for 2010/11 had been ring-fenced and would be carried forward into the next financial year as the projects had started fairly late in the current year.</p> <p>He also stated that, where possible, design work would be carried out in-house, thereby reducing costs.</p>	<p>Parish Council <b>Cllr Humphries</b> to contact Wiltshire Police <b>Cllr Francis and Mark Stansby</b> to raise issue with Marlborough Town Council</p>	<p>Immediately</p> <p>Immediately</p>
Review of Area Board Transport Issues	<p>One new highways issue had been received via the area board issues system.</p> <p>The head teacher of the primary school on George Lane had raised the issue of pedestrian safety along George Land. This was considered a temporary problem as there was an increase of traffic due to the Pewsey Rd bridge road works that would be complete by April. The new PUFFIN crossing would also resolve many pedestrian safety issues. Mark Stansby agreed to raise the foot path through the car park issue with the road safety unit. The building of the new primary school should also have an impact on nearby street design which should take into account the pedestrian issue.</p>	<b>Mark Stansby</b>	<b>Immediately</b>
Other Highway Issues	<p>Fyfield and West Overton Parish Council had recently appealed the speed limit decision on the A4 successfully. They wished to know if engineering work was required (yes – will possibly include signing, islands, coloured road treatments), who was to pay for these improvements (Wiltshire Council) and when they were to take place (within the next two years). 131 changes were to be made to the A and B</p>		

	<p>class road speed limits across Wiltshire, all of which required Traffic Road Orders to be made. This included statutory advertising.</p> <p>Mr Jebb, a resident near the Beckhampton Roundabout continued to complain about vehicle approach speeds at the roundabout. Engineering works had taken place that included islands and road narrowing on the east and west approaches along with additional signage. It was felt that considerable resources had been committed to this issue and no more work would be considered at this time.</p> <p>Savernake Parish Council raised an issue concerning the condition of the footpath from the hospital into town. This job was already scheduled and Martin Cook agreed to find out when it might take place. The CATG also considered that, rather than repairing the existing footpath, building a retaining wall to widen the path might be a better option. The parish council should consider their precept in light of this.</p> <p>The Ogbournes had some issues with signing – the community area manager offered to investigate and to involve Dave Bullock (Highway Improvements Manager).</p>	<p><b>Martin Cook</b></p> <p><b>Julia Densham</b></p>	<p>Immediately</p> <p>Immediately</p>
Any Other Business	The CATG still hoped for more parish council involvement. The Community Area Manager agreed to email the parish councils asking if they would prefer an evening or afternoon meeting date.	<b>Julia Densham</b>	Immediately
<b>Next Meeting</b>	<p><b>Tuesday 5 April 2011 (venue and time to be confirmed)</b></p> <p>The CATG will receive confirmation of its budget for 2011/12, receive an update on the prioritised schemes and consider any new issues.</p>		

Appendix 1 - Update of Scheme Requests in the Marlborough Community Area

**MARLBOROUGH AREA BOARD - Budget**  
**£13,615**

Updated 24th January 2011

SITE NO	SITE LOCATION	SCHEME DESCRIPTION	INITIAL ASSESSMENT	ESTIMATED CONSTRUCTION COST (£)	RECOMMENDATION	DEADLINE	ADDITIONAL COMMENTS
1.	Aldbourn Oxford Street	Footway Extension	Land ownership established as Highway following site visit and records check.	Approximately £10,000 (£130 per linear metre)	<b>TNMT* to undertake in- house preliminary design of footway extensions at no cost to Area Board</b>	Initial cost estimates by the end of March	Parish Council to write to all effected householders requesting confirmation of their support for the scheme.
2.	Baydon Ermin Street	Traffic Calming (Mini roundabout Ermin Street junction with Aldbourn Road)	A number of projects already being progressed including gateway features, signing review, footway improvements and feasibility study on "Taking Action on School Journeys".		<b>TNMT to undertake in- house feasibility study of Mini Roundabout at no cost to Area Board</b>		The village is currently working on a Community Speed Watch Scheme. They also wish to install a mini- roundabout at the junction of Aldbourn, Baydon and Ermin roads. Parish Council need to be contacted with the implications of such a scheme.
3.	Chilton Foliat Stag Hill	HGV Issues	Preliminary survey completed. Sign survey required and Metro count to determine extent of problem.		<b>TNMT to complete signing proposals and metro count to be organised.</b>		Possible consultation with West Berkshire Highway Authority. Chris Humphries to pursue possibility of police owned rumble strips to evaluate traffic type and frequency. Possibility of school warning sign to be explored. Directional signing could be improved.

4.	Marlborough High Street (N) junction with Bridewell Street	Unsuitable for HGV signs	Not required	None	<b>Site assessed and signs found to be in order. Police to be informed of contravention of Motor Vehicles Prohibited Order. No further action recommended.</b>	This issue is considered to be one of enforcement (Wiltshire Police) rather than a signing problem. Town Council to consider traffic issues on this section of road. Other options include making the road one-way (East-West) and place 'no access' signs on lower walls at entrance to road. Town Council to consider financial contribution to any proposed scheme and to respond to CATG at next meeting.
5.	Marlborough George Lane	Request for signalised crossing	Estimated high pedestrian volume. Estimated speeds 20 - 25 mph. Reasonable visibility. Likely solution Puffin crossing.	£60,000 to £80,000	<b>Commission Mouchel to undertake preliminary design and establish construction costs of Puffin Crossing</b>	Likely fee estimate at £10,000. This scheme will now be processed centrally with regular updates made to the CATG.

\* Traffic Network Management Team