

Action Notes
Marlborough Area Board - Community Area Transport Group
Tuesday 7 June 2011
Marlborough Town Hall

Present: Cllr Chris Humphries (Wiltshire Council)
 Cllr Jemima Milton (Wiltshire Council)

Cllr Joan Davies (Savernake)
 Cllr James Keith (Broad Hinton & Winterbourne Bassett)

Martin Cook (Wiltshire Council – Area Highway Engineer)
 Liam Costello (Marlborough Town Clerk)
 Julia Densham (Wiltshire Council - Community Area Manager)
 Spencer Drinkwater (Wiltshire Council – Transport Development Services)
 Heather Lovelock (Wiltshire Council - Business Transformation)
 Mark Stansby (Wiltshire Council -Traffic & Network Management Group)

Apologies: Cllr Peggy Dow (Wiltshire Council)
 Cllr Nic Coome (Chilton Foliat)
 Cllr Ruth Scrivens (Fyfield and West Overton)

Subject	Notes and Agreed Actions	Who	By When
Apologies and introductions	The Chairman welcomed everyone to the meeting and asked them to introduce themselves.		
Update on the development of CATG priority schemes 2010/11 & 2011/12	<p><u>Aldbourne – footway extension, Oxford Street</u> Highways officers presented drawings to the meeting detailing the footpath extension work. The cost of the work would be £7000 and the alteration to the corner of Lottage Road and Oxford Street would be £2000. The erosion to this corner was considered to be due to HGV traffic cutting the corner, not due to pedestrian traffic. Installing a connecting footpath between these two roads would be too steep for wheel chair users.</p> <p><u>Baydon – traffic calming, Ermin St/Aldbourne Rd</u> The topographical study had been completed but as yet there were no costs available. The feasibility study was progressing and to date £1000 had been spent. A further update would be made to the next meeting.</p> <p><u>Chilton Foliat – HGV traffic, Stag Hill</u> The metro-count had been done over a 7 day period during the school term time and 30 large vehicles were identified. This represented 0.4% of the total volume of vehicles counted and a daily average of 4.2 large vehicles. This figure is likely to have included service vehicles and agricultural / equestrian vehicles. A survey of the directional signing had been completed and improvements were identified. This would have to be negotiated</p>	Mark Stansby	By 27 September

	<p>£5000</p> <p>3. Savernake pedestrian refuge up to £13,000 subject to further investigations</p> <p>4. Chilton Foilat HGV signage £2500 subject to negotiation with the parish council</p> <p>These recommendations would go forward to the 6 September area board for consideration.</p>	<p>Julia Densham / Mark Stansby</p>	<p>By 29 August</p>
Confirmation of funding for 2011/12	<p>The discretionary highways budget for 2011/12, including the roll over from 2010/11, was £27,000. £1000 had been spent on the topographical survey at Baydon leaving a budget of £26,000 for the above prioritised schemes. This could be topped up by the area board, town/ parish councils and others.</p> <p>Note: There will be no roll over to 2012/13 at the end of this financial year.</p> <p>An additional sum of £100,000 was available to all area boards for substantive schemes. CATGs across the county could submit bids to this fund based on their own ability to match fund the projects.</p>		
Update on logged area board transport issues	<p>Clarification was asked about the types of issues that should be entered via the area board issues system. The response was any local problem that couldn't be resolved through existing channels e.g. CLARENCE. Issues submitted by individuals will always be referred back to the relevant parish council for comment before being progressed</p> <p><u>Avebury Trusloe – pedestrian safety A4361 bus shelters</u> Bus shelters had lighting but needed to be checked as working by parish council/local people – lighter evenings have made this difficult for officers to confirm during working hours. A site safety assessment could be done in the autumn. Passenger transport unit to confirm that a risk assessment for the safety of school children had been done.</p> <p><u>Baydon – primary school traffic calming</u> This is now being actioned through the Take Action on School Journeys scheme. Cllr Keith requested further information on the roles and responsibilities was requested for this scheme.</p> <p><u>Fyfield & West Overton – seat for bus passengers at One Stop shop</u> The shop did not want a seat in front of its shop window as they felt it encouraged young people to</p>	<p>Avebury Parish Council</p> <p>Julia Densham</p> <p>Julia Densham</p> <p>Liam Costello</p>	<p>By 27 September</p> <p>By 27 September</p> <p>As soon as possible</p> <p>As soon as</p>

<p>loiter and presented a litter problem. One Stop also needed access to their unsold newspapers bin which was located in the same area.</p> <p>Consideration was given to asking the Jubilee Centre if a bench could be placed at that location. Liam Costello offered to present the issue to the town council's planning meeting. The costs could be met by area board funding and parish/town council contributions.</p> <p><i>[Post meeting note: the town council agreed to place two circular seats around the trees outside the Jubilee Centre. The Jubilee Centre agreed to the seating. The project also entailed moving the bus stop sign, a litter bin and possibly the Marlborough information sign and bollards. The clerk agreed to put together a paper detailing the work and costs.]</i></p> <p><u>Marlborough – pedestrian safety through Waitrose, St Mary's Infants</u></p> <p>This issue had been passed to the road safety officer to resolve.</p> <p><i>[Post meeting note: The road safety officer met with Mrs Schwodler (head teacher) on 9 June and it was agreed that the issue would be tackled through the education of the pupils that use the car park as part of their walking route. This will be incorporated into the Walk Safe programme that is already delivered at the school.]</i></p> <p><u>Marlborough – puffin crossing / crossing patroller, St Peter's Juniors</u></p> <p>A meeting had been arranged between the head teacher, chair of governors and finance officer to discuss a way forward.</p> <p><i>[Post meeting note: this issue was resolved when Cllr Dick Tonge (cabinet member for highways and transport) agreed to continue funding the crossing patroller.]</i></p> <p><u>Marlborough – traffic calming, A4 London Rd nr Chopping Knife Lane</u></p> <p>A metro-count had been carried out and the site qualified for a speed indicator device. This site has been added to the rolling programme for SIDs in the Marlborough area and is due to be in place during August. It was pointed out that SIDs are only placed in any given location for approximately 2-3 weeks as they lose their effectiveness when drivers become familiar with their location. Agreed locations for SIDs would shortly be a responsibility of the CATG.</p>		possible
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	<p><u>Whittonditch – pedestrian safety along main road</u> This request included the installation of a footpath between Whittonditch and Ramsbury and a speed limit review. It was agreed that the cost of a footpath over this length was prohibitive and was not supported by the parish council. The speed limit could be checked and the highways officer agreed to investigate the issue.</p>	Mark Stansby	By 27 September
Other highway issues	None.		
Any other business	None.		
Next Meeting	Tuesday 27 September 2011, 2pm at Marlborough Town Hall (Chambers)		