

**Action Notes**  
**Marlborough Area Board - Community Area Transport Group**  
**Tuesday 17 April 2012**  
**Marlborough Town Hall**

Present: Cllr Chris Humphries (Wiltshire Council)  
 Cllr Jemima Milton (Wiltshire Council)  
 Cllr James Keith (Marlborough Area Parish Forum)  
 Cllr Nic Coome (Chilton Foliat)  
 Cllr Wendy Reardon-Smith (Ogbourne St George PC)  
 Cllr Tamsin Witt (Baydon PC)  
 Cllr Graham Francis (Marlborough Town Council)  
 Cllr Caroline Jackson (Marlborough Town Council)  
 Andrew Jack (Wiltshire Council – Community Area Manager)  
 Martin Cook (Wiltshire Council – Area Highway Engineer)  
 Spencer Drinkwater (Wiltshire Council – Transport Development Services)  
 Mark Stansby (Wiltshire Council -Traffic & Network Management Group)

Apologies: Cllr Sheila Glass (Ramsbury & Axford PC)  
 Cllr Nick Fogg (Wiltshire Council)

Subject	Notes and Agreed Actions	Who	By When
1. Apologies and introductions	The Chairman welcomed everyone to the meeting and asked them to introduce themselves.		
2. Review of C-class and Unclassified Roads	<p>MS began by passing around maps of the Marlborough area with C-class roads marked on them and explained the process to identify two C-class or Unclassified roads plus a “spare” to be reviewed in terms of speed limit along their length during 2012/13. Paperwork included a list of injury-causing collisions on these roads. The CATG members based discussion on particular roads upon these figures.</p> <p>The different C-class roads were discussed in turn and many were ruled out of the review based either on collision rates provided or local knowledge of these roads. After these the roads selected for speed limit review are the <b>C146</b> and the <b>C6</b> and the <b>C18</b> as reserve.</p>	<p><b>Mark Stansby</b></p>	<p><b>ASAP</b></p>
3. Update on Parish Forum’s “Reclaim Our Villages” Project	JK described the meeting with Ben Hamilton-Baillie held on 13 March in Kennet Valley Hall at which around 90 people from all round the Marlborough area and beyond attended. Following this seminar, there are 14 villages from Marlborough area on board the project. JK has met with Hamilton-Baillie since to discuss methodology. The villages taking part will each hold workshops with Hamilton-Baillie to learn his techniques / knowledge in order to develop their own plan or strategy to put to Wiltshire Highways for local improvements / changes.		

	<p>MS understands how villages will come to Highways with their own ideas via these plans. It is recognised that Highways need to be involved in this from an early stage and to work with villages towards their plans. Hamilton-Baillie and Highways will review these plans for feasibility.</p> <p>Highways officers to be included in negotiations were discussed. AJ will arrange these meetings between the appropriate officers and JK and the Parish Forum</p> <p>CH requested that Highway's parameters be made clear early before plans go too far. JK agreed this will give villages good ideas about what is possible.</p> <p>JM asked for thanks to go to JK and the Parish Forum for the work that has gone into the project so far.</p>	<p><b>Andrew Jack</b></p>	<p><b>By 1<sup>st</sup> week of June</b></p>
<p>4. Update on development of CATG priority schemes 2011/12</p>	<p><u>Aldbourn</u> – <u>footway extension, Oxford Street</u>: MS explains that this is now finished.</p> <p><u>Chilton Foliat</u> – <u>HGV traffic, Stag Hill</u>. MS explains that the sign is now in place and this can be considered complete.</p> <p><u>Marlborough</u> – <u>proposed one way traffic scheme north of St Peter's Church</u>. MS describes the work to date adding that this is in place although they are waiting for a road sign to be illuminated. There was a certain amount of discussion around the effectiveness of this scheme, especially for cyclists. MS explained that this was an experimental scheme for 18months. People can object to it in writing.</p> <p><u>Winterbourne Monkton and Berwick Bassett (WM&amp;BB)</u>. MS has been on a site visit with the parish council. Diagrams of proposed works were distributed showing changes to the gateway to the village and road surface treatments. This work has been costed at £22.4k. It was suggested that the group bid to the Substantive Fund to help pay for this project. This bid would need a match funding contribution from Marlborough CATG.</p> <p>JM thinks CATG funding should be about Hamilton-Baillie work. And that this project needs to be funded from the Substantive Fund. CH asked if WM&amp;BB PC could make a contribution as part of the match funding. It was felt that this would only be a small amount.</p> <p><u>Savernake</u> – <u>pedestrian refuge, A4</u>. MS described</p>		

	<p>this project needing only some further surfacing and this project will also be complete.</p>		
5. Update on logged area board transport issues	<p><u>Marlborough – Public Bench Near Bus Stop</u> MS described the bench that CATG had funded for the High Street. MC offered his team to help move and install it.</p> <p>Possible locations for the bench were discussed. MC had identified two possibilities. This is to be decided by Marlborough TC's Amenities &amp; Open Spaces Committee. AJ to find out this decision and inform MC</p> <p><u>Marlborough – Chantry Lane lighting</u> A number of possible options / designs of streetlamps have been identified. There were discussions around the style of lamps and of columns vs. brackets. MS is to get a quote for a lamp on a bracket</p> <p><u>Avebury Trusloe – pedestrian safety A4361 bus shelters</u> MC thought this scheme is fit for CATG funding and described the work needing to be done at this site. It was felt that this work needs to be tied in with Avebury Trusloe's participation in the Hamilton-Baillie work and with the Avebury Transport Group.</p> <p>JM thought this needs to be worked up into a set of designs with estimated costs and be fully considered at another CATG meeting. MS will undertake a free initial assessment to produce a ball-park estimate for this scheme</p> <p><u>Baydon – Taking Action on School Journeys</u></p> <p>This project is on recommendation to Cllr Dick Tongue, Cabinet member for Highways, and is awaiting his signature.</p> <p><u>Baydon – Traffic management scheme for east end of village</u> MS described recent metrocount results and went on to discuss a possible experimental solution for this location. This is a single narrowing of the road, with no priority given that will allow one vehicle at a time to pass. TW agreed with this idea. MS agreed to meet the Parish Council / Traffic Action group on site to look at possible solutions and to report back to CATG at the next meeting..</p> <p>CH asked about the potential for accidents at this narrowing of the road and MS agreed there would be a cost in putting in warning signs at this location</p>	<p><b>Andrew Jack &amp; Martin Cook</b></p> <p><b>Mark Stansby</b></p> <p><b>Mark Stansby</b></p> <p><b>Mark Stansby</b></p> <p><b>Mark Stansby</b></p>	<p>Asap</p> <p>By the next meeting</p> <p>By the next meeting</p> <p>By the next meeting</p>

	<p>TW described Baydon's involvement in the Hamilton-Baillie work and described the work the PC had done to date in the village, e.g. the gates. She stated Baydon would like to take this scheme forward.</p> <p><u>A4361 north of Avebury – traffic speeds</u> This issue relates to traffic speeds at houses of the new development north of Avebury, just outside the current 30mph zone. MS said how Highways is prepared to review that section of A-road to include the development but needed a request from the parish council. MC has received this request and will pass it on.</p>	<b>Martin Cook</b>	Asap
6. Other highway issues	<p>NC raised the issue of kerbs in Chilton Foliat and asks about progress. This is really a maintenance issue and MC mentioned access to the land in question not being forthcoming.</p> <p>GF raised the matter of management of Marlborough High Street. This was a Transportation issue and for Alan Creedy's department, not CATG.</p> <p>WR-S asked about road markings in Ogbourne St George. MC said the instruction has been made but the contractors are behind in their work.</p> <p>TW asked about the Substantive Fund and MS and SD described the bidding process. As there were currently four possible projects identified through CATG for 2012/13, TW suggested using a quarter of the Marlborough CATG's annual funding, approx £6k, as match funding towards a bid to the Substantive Fund in order to pay for the scheme previously discussed for WM&amp;BB.</p> <p><b>It was agreed that a quarter of the Marlborough CATG funding (£3,000) be put forward as match funding in a bid to the Substantive Fund to pay for the WM&amp;BB traffic management work</b></p>	<b>Mark Stansby and Spencer Drinkwater</b>	As soon as possible
7. Any other business	<p>Chopping Knife Lane – this is still a building site and work cannot take place there.</p> <p>Ramsbury School – Traffic management see no particular problems here and recommend the school adds this to their School Transport Plan</p> <p>An issue has been raised about a particular road junction between Broad Hinton and Clyffe Pyppard. This is known to members of CATG. It was felt sightlines might be improved if a resident was to take down a fence. MC pointed out there are no</p>	<b>Mark</b>	By the

	<p>road junction warning signs in any direction at this location. MS will consider the situation and report back at the next CATG</p> <p>MC raised the matter of bollards on Marlborough High Street and people tripping on the plates that cover the holes when the bollards are removed. He wants to replace them with a better alternative but this will cost and he would like CATG to contribute to this work.</p>	<b>Stansby</b>	next meeting
<b>Next Meeting</b>	<b>Tuesday 3 July 2012, 2pm at Marlborough Town Hall (Chambers)</b>		