

Procedure for the Appointment of LEA Governors

The following procedure will apply whenever a vacancy occurs in a School's Governing Body for an LEA Governor or an LEA Governor is approaching the end of his or her term of office:

1. Upon receipt of notice of a vacancy on the Governing Body of a School the Director, Department for Children & Education will notify the County Councillor in whose electoral division the School is situated ("the Lead County Councillor") of the vacancy and will invite the Lead County Councillor and the Chairman of Governors to submit nominations for a replacement, following the steps outlined below.
2. The Lead County Councillor will consult the Chairman of Governors (or the Vice-Chairman if there is no Chairman) and any other County Councillors, with a view to agreeing the nominee to be put forward to the Director, Department for Children & Education for appointment.
3. Where agreement is reached between the Lead County Councillor and the Chairman of Governors (or the Vice-Chairman if there is no Chairman), the Lead County Councillor will notify the Director, Department for Children & Education of the agreed nominee, upon receipt of which the Director, Department for Children & Education will confirm the appointment.
4. Where agreement is not possible the Lead County Councillor and the Chairman of Governors will submit details of their respective nominees to the Director, Department for Children & Education on the form attached and will send copies to each other within 28 days of the date of notification of the vacancy.
5. The Director, Department for Children & Education will invite the Lead County Councillor and the Chairman of Governors to submit any written comments as to the suitability of the other's nominee within the next 7 days.
6. Following consultation with the Cabinet Member for Education, the Director, Department for Children & Education will determine the appointment of the replacement LEA Governor having regard to the information submitted and the agreed criteria for selection as indicated on the application form.
7. The Director, Department for Children & Education will notify the parties of his decision in writing within 7 days. The Director, Department for Children & Education's decision is final and there is no right of appeal.

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