

SALISBURY

PLEASE BE AWARE IT MAY TAKE 10 WORKING
DAYS TO PROCESS YOUR PERMIT

RESIDENTS ON STREET PARKING

Your Details Please give full names

Applicant 1 - Mr/Mrs/Ms/Miss _____

Applicant 2 - Mr/Mrs/Ms/Miss _____

Address _____

Post code _____ Telephone Numbers 1) _____

Number of off street parking places _____ 2) _____

(Please refer to the terms and conditions for definition of an off street parking place)

Applying for Residents Permit – Please tick

New Permit Date on which you require new permit to start _____

Renewal Existing permit number _____ Expires _____

Applicant 1 – Vehicle Registration Number – please print clearly _____

Applicant 2 – Vehicle Registration Number – please print clearly _____

Change of Vehicle Existing Permit Number _____ Existing Registration _____

New Vehicle Registration Number – please print clearly _____

Applying for Annual Visitors Permits – Please tick

New Permit Date on which you require new permit to start _____

Renewal Existing permit number _____ Expires _____

Applying for Visitor Scratch Cards

Cost per book of 10 cards is £4. Please refer to the terms and conditions for details of maximum number of books permitted and charges for additional books. Number of books required? _____

Applying for Business Permits Please refer to the terms and conditions for details of permitted usage

New Permit Date on which you require new permit to start _____

Renewal Existing permit number _____ Expires _____

Method of Payment (Non Refundable)

TEL: _____

Please refer to Terms and Conditions for Details of Charges.

If paying by credit or debit card please enter a phone number above on which you can be contacted in order to make payment. If we cannot contact you this will result in a delaying the processing of your application.

Cheque enclosed for required amount Please tick if you require a receipt for your payment

Declaration

I/We have read the parking leaflet accompanying this form and agree to abide by the conditions. I/We declare that the home address given is my usual place of residence and that I/We meet the permit application requirements. I/We acknowledge that the permit may be withdrawn if the conditions of issue are contravened. I/We also understand that a £5 charge will be made for a replacement and that if I/we move from the Residential Permit Zone or cease to own/use any vehicle for which a permit has been issued, I/we must return the permit to Wiltshire Council Parking Services.

Signature 1 _____ Date _____ Signature 2 _____ Date _____

For Office Use Only Zone _____ Residents Permit Number _____ Scratch Card Permit Number _____

Card Number From _____ Card Number To _____ Docs Checked Paid Officer _____

Receipt Number _____ Signed _____

SALISBURY

RESIDENTS ON STREET PARKING SCHEME

Please complete this form if you are a resident of Salisbury wishing to apply for or renew a parking permit or applying for visitors cards. Permits are issued to assist residents in the parking of their cars and are, therefore, not available for passengers/goods vehicle over two tonnes unladen weight or longer than 6 metres. They are to be used by residents and their bona fide visitors and must not be lent or sold to anyone else.

PLEASE READ THE TERMS AND CONDITIONS OF ISSUE AND USAGE PRIOR TO COMPLETING THIS FORM. THE TERMS AND CONDITIONS ARE AVAILABLE ON LINE AT www.wiltshire.gov.uk OR BY CONTACTING PARKING SERVICES ON 01249 706131.

Your Entitlement

- 2 Residents Permits per household (subject to off street parking at the property) at a cost of £20 per permit in Zone A, C, G and H, and at a cost of £40 per permit in Zone B, D, E, F and I
 - 50 Visitors Cards per year in Zone A, C, G and H at a cost of 40 pence per card
 - 100 Visitors Cards per year in Zone B, D, E, F and I at a cost of 40 pence per card
 - 1 Annual Visitors Permit (Over 60s) per household – see Terms and Conditions for eligibility
 - 2 Business Permits per business at a cost of £20 per permit in Zone A, C, G and H, and at a cost of £40 per permit in Zone D, F and I (Business Permits not available in Zone B or E)
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How to Identify the Zone in Which You Live

Please check the street list to find out the zone in which you live. (The list does not show the streets in which you can park.) **If you are in any doubt please contact Parking Services for Help on 01249 706131**

Documentation Required

Please ensure that the required documentation is enclosed with your application. Failure to enclose the required documentation may result in a delay in issuing your permit.

Residents Parking Permit

- Your DVLA V5 log book for the vehicle at correct address (Log book not required for renewals)
- Proof of residency which must be a recent utility bill, council tax bill or tenancy agreement

Visitors Scratch Cards

- Proof of residency which must be a recent utility bill, council tax bill or tenancy agreement

Business Permits

- Copy of the current NNDR (Business Rates) Bill

Annual Visitors Permit

- Proof of residency which must be a recent utility bill, council tax bill or tenancy agreement
- Proof of age which must be your passport or birth certificate (Not required for renewals)

PLEASE BE AWARE THAT PHOTOCOPIES ARE ACCEPTABLE

Payment - Payment by post must be made by cheque, payable to Wiltshire Council or by providing a contact number for a credit or debit card payment to be made. Cash payments can be made at 27/29 Milford Street, Salisbury, SP1 2AP. Do not send cash in the post. Prices are subject to change at any time.

Data Protection

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see <http://www.wiltshire.gov.uk/council/dataprotection/nationalfraudinitiative.htm> or contact Parking Services, Wiltshire Council, PO Box 3106, Chippenham, SN15 9BE. Tel: 01249 706131 or email: parking@wiltshire.gov.uk