Wiltshire & Swindon Coach Bursary Scheme
2014 - 2015

Dear Coach

Please find in this document details of the Wiltshire & Swindon Coach Bursary Scheme.

Funding aims:
The aim of the bursary scheme is to assist with increasing capacity for the need of coaches at all levels and environments within Wiltshire & Swindon. The bursary has been set up in order for coaches to meet the required Minimum Standards for Deployment set across the county implemented by SCUK. (These standards can be viewed on the WASP website http://www.wiltssport.org.uk/coaching/minimum-standards-for-deployment

Who can apply?
Any individual who wishes to achieve a UKCC Level 1, 2 or 3 qualification. Applicants must be resident in Wiltshire or Swindon and will be using their qualification within the county.

Resources:
The maximum grant that can be applied for is 50% of the actual course cost (not to include transport or accommodation) to a maximum of £200. In return of the grant we ask that you deliver 5 x 1 hour voluntary sessions in different settings, including curriculum, extracurricular, club and/or community setting.

Bursary Application Timescales:

<table>
<thead>
<tr>
<th>Submission Deadline</th>
<th>Award Date</th>
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<tbody>
<tr>
<td>25th October 2014</td>
<td>November 2014</td>
</tr>
<tr>
<td>28th February 2015</td>
<td>March 2015</td>
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<tr>
<td>25th April 2015</td>
<td>May 2015</td>
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<tr>
<td>25th July 2015</td>
<td>August 2015</td>
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The bursary scheme has been created in partnership between WASP & Wiltshire Council. For further information on the bursary scheme or to apply please contact Dominique Oughton, Senior Sports Consultant dominique@wiltssport.org or Daniel Geeson, Sports Development Officer for Wiltshire Council Daniel.Geeson@wiltshire.gov.uk
Coach Bursary Scheme - Terms & Conditions

- Applicants must live or deliver coaching in Wiltshire or Swindon
- Applicants must be registered on RightCoach and have attended a verification meeting
- Applicants must hold an enhanced CRB/DBS disclosure certificate
- Applicants must be working in line with the Minimum Standards for Deployment in particular 1st Aid and Safeguarding & Child Protection (The MSD can be viewed on the WASP website http://www.wiltssport.org.uk/coaching/minimum-standards-for-deployment)
- Applications will be prioritised by local need. For e.g. by sport, coaching workforce or club demand. The panel will ensure a fair spread of bursary grants are awarded across the county
- Applications from coaches within clubs who are clubmark accredited or are working towards accreditation are encouraged to apply
- Applicants must apply for the bursary before the start of their course date
- Applicants must be an active coach of at least 5 hours delivery per week
- Applicants have an honouring commitment in delivering 5 x 1 hour sessions in different settings, including curriculum, extra-curricular, club and/or community settings. This must be recorded under ‘Journal a Session’ on your RightCoach profile
- The 50% payment or £200 for the course will be made on completion of the course and once evidence of a pass certificate has been provided and the journaling of sessions have been completed.
- To receive your bursary payment all criteria must be met within 3 months after passing the course or you will risk losing your bursary.
- Applicants are asked to deliver their 5 sessions and claim the funding within 3 months of the course date
- To enable recording of bursaries provided a database will be held at WASP. The database will also be used for monitoring and evaluation purposes. No information will be given to any third party without prior consent.
- Applications will be assessed by a panel made of representatives from WASP and Wiltshire Council. The decision of the panel will be final.
Coaching Bursary Application Form

Please complete all sections in as much detail as possible as this information will be used to assess your application.

Section 1 – Personal details (of applicant attending the course)

Name: ____________________________________________________________

Address: ______________________________________________________________________________________

______________________________________________________________________________________________ Postcode: __________________________________________

Contact Number: ______________________________ Email Address: __________________________________________

Date of Birth: ________ / ________ / ________________

Are you currently in full time education? YES / NO

If yes, what institution and location? ________________________________________________________________

Are you registered on RightCoach? ______________________________________________________________

Please tick which Minimum Standards for Deployment you currently hold:

1st Aid Certificate ☐

Safeguarding & Protecting Children Certificate ☐

CRB/DBS Certificate ☐

Insurance Certificate ☐

FUNdamentals / Multi-Skills Certificate ☐

How much coaching experience do you have? (Please tick)

<1 ( ) 1-3 years ( ) 3-5 years ( ) >5 years ( )

How many hours a week do you actively coach/volunteer at present? (Please tick)

<1 ( ) 1-3 hrs ( ) 3-5 hrs ( ) 5 hrs ( ) >10 hrs ( )

What environments do you deliver in and how many hours in each setting?

Schools (curricular and/or extra-curricular) YES NO No of hrs_____

Sports Club YES NO No of hrs_____

If yes, name of Club: ________________________________
Is the Club Clubmark accredited or working towards accreditation?  YES  NO

Are you a self-employed coach?  YES / NO

Are you a coach employed by a company?  YES /NO

If yes, name of employer ____________________________

Is your coaching paid or voluntary? ____________________________

Please tick the boxes of ages of participants you currently deliver to:

5-11yrs  12-16yrs  17-25yrs  25+yrs

Section 2: - Course Details

Course Title: ____________________________

Level 1  ☐  Level 2  ☐  Level 3  ☐

Course Cost: ____________________________

Course Dates: From ____________________________ To ____________________________

Course Venue: ____________________________

Other Funding applied for?  YES  ☐  No  ☐

If Yes, from who (NGB, LA....) ____________________________

In no more than 150 words please state with as much information as possible;
‘Why you think you should be considered for a place on this bursary scheme,
and the impact this will have to you as a coach and your participants and /or club?’

NOTE  ‘Please pay particular attention to outlining your voluntary coaching hours and
any sport club involvement’

The panel will look closely at your statement when making a decision.

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________
Will you require assistant in gaining the 5 delivery hours in different settings?

YES / NO

What other Coach Education Courses would you be interested in attending?

________________________________________________________

________________________________________________________

________________________________________________________

________________________________________________________

Please return your completed form to Dominique Oughton, Senior Sports Consultant, Wiltshire & Swindon Sport CIC, 48 New Park Street, Devizes, Wiltshire, SN10 1DS