



**Local Development Scheme
2007 to 2010**

March 2007



CONTENTS

	Page number
1.0 INTRODUCTION	2
Background	2
Purpose of the Local Development Scheme	2
The Local Development Framework System	2
2.0 WEST WILTSHIRE LOCAL DEVELOPMENT FRAMEWORK	4
Structure of the Local Development Framework	4
Existing Plans and Transitional Arrangements	4
Local Development Documents adopted 2004 - 2007	4
New Local Development Documents to be prepared	5
Future Local Development Documents (beyond 3 years)	6
Relationship with the Community Strategy and other strategies	6
Community and Stakeholder Involvement	7
Table 1 – Schedule of Proposed LDDs	8
3.0 FURTHER INFORMATION AND CONTACTS	9
4.0 SUPPORTING STATEMENT	10
Project Management	10
Partnership working	10
Resources, Staffing and Budgets	10
Constraints, Risks and Contingencies	11
The Evidence Base	11
Strategic Environmental Assessment / Sustainability Appraisal	11
Monitoring and Review	11
Appendix 1	Glossary of Terms
Appendix 2	How existing policies will be merged with Development Plan Documents
Appendix 3	List of existing Supplementary Planning Guidance
Appendix 4	Profiles of Documents included within the Framework
Appendix 5	Evidence Base for Local Development Documents

1.0 INTRODUCTION

Background

- 1.1 The Government has reformed the planning system in order to make it more responsive to changing circumstances. Development plans under the new system will be more flexible, prepared more quickly and be kept up-to-date through regular monitoring and review.
- 1.2 The Government also wishes to achieve more effective involvement with the community throughout the process, so as to enable the people who live and work in the area to help shape its future.
- 1.3 These changes have been brought about by the Planning and Compulsory Purchase Act 2004, which commenced in September 2004.

Purpose of the Local Development Scheme

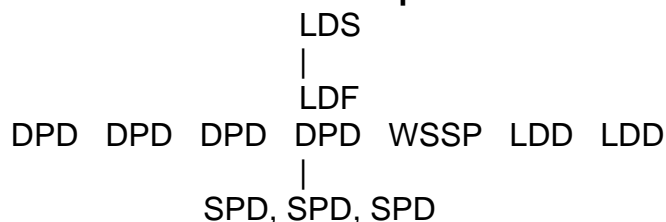
- 1.4 The Local Development Scheme (LDS) presents the Council's programme for the production of the various plans and documents which will make up the new planning policy framework for West Wiltshire and sets out the timetable for their production, monitoring and review.
- 1.5 The Scheme outlines the three year production of the documents which will form the local development framework for the District. For each document key stages are identified when the local community will be consulted on emerging issues and proposals.
- 1.6 The LDS is a three year rolling programme and will be re-submitted to the Secretary of State annually. An Annual Monitoring Report will review actual plan progress compared with the targets and milestones set out in the LDS and will assess the need for the LDS to be updated.

The Local Development Framework System

- 1.7 Under the new system, the Development Plan for West Wiltshire will comprise a Regional Spatial Strategy (RSS) for the South West and a series of Development Plan Documents (DPD) for West Wiltshire. These latter documents will be contained within the West Wiltshire Local Development Framework (LDF). This will be a portfolio of planning documents that will replace local and structure plans..
- 1.8 All documents in the LDF must be consistent with national planning policy. They must also be in "general conformity" with the RSS. This means that they must not cause significant harm to the implementation of the RSS.
- 1.9 DPDs include:

- A core strategy for the area, setting out a vision and key policies for achieving the vision;
 - Site specific allocations of land;
 - A proposals map;
 - Area action plans where needed, for areas that will change or for areas of conservation.
- 1.10 The core strategy will set out the long term spatial vision for West Wiltshire and once adopted, all other DPDs must be in "conformity" with it. This means that other DPDs must complement and not contradict the core strategy.
- 1.11 Other local development documents will not have the statutory status of DPDs. These supplementary planning documents (SPDs) will provide further detail on the implementation of policies and proposals in DPDs.
- 1.12 The Council must also produce a Statement of Community Involvement (SCI) setting out how it intends to consult and involve the community in the preparation and review of local development documents and in significant development control decisions.
- 1.13 Sustainability Appraisals will be required of both DPDs and SPDs to ensure that policies and proposals promote sustainable development, that they are broad based and cover social, economic and environmental issues. EU Directive 2001/42/EC requires Strategic Environmental Assessment of DPDs and SPDs and focuses on environmental issues. Whilst Sustainability Appraisals and Strategic Environmental Assessments have separate requirements, the term "Sustainability Appraisal" is used to describe a single assessment process which incorporates the requirements of the SEA Directive.
- 1.14 A key change from the previous planning system is the division of the Development Plan into separate documents. However, all local development documents (LDDs) will sit within the LDF "folder". The preparation of the LDF will be a continual process, with new LDDs adopted and included within the LDF at different stages.
- 1.15 A glossary of terms is included at Appendix 1 to help with the understanding of this document.

Figure 1: How the Local Development Framework Fits Together



2.0 WEST WILTSHIRE LOCAL DEVELOPMENT FRAMEWORK

Structure of the Local Development Framework

- 2.1 The West Wiltshire LDF will be structured around the Core Strategy DPD. The Core Strategy will be supported by a series of DPDs, which in turn will be supported by SPDs. The structure is complicated in the initial period due to transitional arrangements which provide for the current Development Plan to continue to operate for a period after 2004.

Existing Plans and Transitional Arrangements

- 2.2 Under the 2004 Act, existing development plans are saved for at least 3 years unless replaced at an earlier date by new DPDs.
- 2.3 The following documents, prepared under the terms of the Town and Country Planning Act 1990, are “saved” as the LDF for West Wiltshire:

South West Regional Planning Guidance 10

On commencement of the new system, the existing RPG10 became the Regional Spatial Strategy for the South West (RSS)

Wiltshire and Swindon Structure Plan 2016

The adopted Structure Plan for Wiltshire. Saved for 3 years or until replaced by the RSS and new DPDs as appropriate.

West Wiltshire District Local Plan 1st Alteration

The adopted Local Plan for West Wiltshire. Saved policies will be the subject of a direction by the Secretary of State following the submission of a request by local planning authorities to save policies by April 2007. Appendix 2 shows how existing policies will be replaced by, or merged with, development plan documents (DPDs).

- 2.4 Supplementary planning guidance prepared under the terms of the Town and Country Planning Act 1990, can be linked to a saved policy and will be treated as a material planning consideration until replaced by SPDs. Appendix 3 sets out existing supplementary planning guidance and its status.

Local Development Documents adopted 2004 - 2007

- 2.5 The first LDS for West Wiltshire identified a number of LDDs to be prepared to meet initial legislative requirements and to take account of local priorities. Two documents have now been completed, which form part of the LDF.

LDD: Statement of Community Involvement

- 2.6 This sets out the standards and approaches to involving stakeholders and the community in the production of LDDs and also the handling of major planning applications. It has been prepared in consultation with the Local Strategic Partnership, stakeholders and the local community to find out how they wish to be involved. It describes the procedures for consultation and the opportunities for people to get involved. This document is required under the new planning system and also helps to address the Council's spotlight area "Putting customers First" set out in the Corporate Plan.

SPD: Residential Development Design Guide

- 2.7 A detailed guide has been prepared to provide guidance on how new housing sites should be designed having regard to Government policy, other guidance and best practice. This supplements and is linked to saved policy H24 of the District Plan 1st Alteration. The early production of this SPD reflects the importance of achieving good design in the development of sustainable communities, and will help to achieve the Council's spotlight area of "Improving Development Control" set out in the Corporate Plan.

New Local Development Documents to be prepared

- 2.8 The priorities for this Local Development Scheme are to progress to adoption the DPDs already started and, in particular, to develop the Core Strategy for the District.
- 2.9 The Council's Annual Monitoring Report (2005 to 2006) reviewed actual plan progress compared with the targets and milestones set out in the first LDS (2004 to 2007) and recommended that this LDS should set out necessary changes to the timetable for the production of the Leisure and Recreation DPD and the Core Strategy.
- 2.10 Appendix 4 sets out a detailed profile of all of the LDDs to be included within the West Wiltshire LDF, including for each, its role, geographical coverage, status, timetable for production, broad indication of resource requirements and approach to community involvement.

DPD: Leisure and Recreation

- 2.11 This document will review recreation spatial policies including the need for further open space allocations in the light of the results of the Council's Recreation Needs Assessment, published in the spring of 2005. This is identified in the West Wiltshire Community Strategy and the District Council's Corporate Plan as a local priority for action and responds to recommendations made in 2003 by the District Plan Inspector for the Council to review recreation policies "as a matter of some urgency". It has therefore been programmed for early production.

DPD: The Core Strategy

- 2.12 This will set out the Council's vision for West Wiltshire for a period of at least 10 years from the date of adoption and will address the spatial implications of the Community Strategy and other strategies of the Council and other stakeholders. The adopted Wiltshire Structure Plan 2016 and the Regional Spatial Strategy (RSS10) provide the strategic context for this document and consequently this DPD will be progressed during 2007. This will be the main DPD and other DPDs will need to conform to it.

DPD: Proposals Map

- 2.13 The current District Plan 1st Alteration Proposals Map will be progressively replaced as new DPDs are adopted. The Proposals Map will be kept up-to-date at all times to reflect changes introduced by DPDs.

DPD: Site Allocations

- 2.14 The adoption of the Core Strategy will provide the strategic context for a review of site allocations set out in the West Wiltshire District Plan 1st Alteration. This DPD will identify at least 5 years supply of housing land.

Future Local Development Documents (beyond 3 years)

DPD: General Development Control Policies

- 2.15 This will provide a set of general criteria based policies against which detailed development proposals will be considered. The Council will review the effectiveness of existing policies in the adopted District Plan 1st Alteration and identify the policies needed to guide development control. The production of this document is not considered an immediate priority as policies in RSS10, the Structure Plan 2016 and the adopted District Plan 1st Alteration are up-to-date and the production of the Core Strategy will provide the key policies for controlling development. The scope for joint working with other Districts in the preparation of these generic policies will be investigated.

Relationship with the Community Strategy and other strategies

- 2.16 West Wiltshire District Council, along with all other local authorities, is required by the Local Development Act 2000 to produce a Community Strategy. Wiltshire's first Community Strategy was approved in December 2003 and a new Strategy is expected in June 2007. West Wiltshire's Community Strategy was approved by West Wiltshire's Local Strategic Partnership (LSP) in 2004. Community area plans have now been produced for the five community areas within West Wiltshire. These documents have informed the preparation of this LDS.

- 2.17 These community strategies will have to be taken into account in preparation of the LDF. There should be a clear relationship between the policies in LDDs and the community strategies. This will ensure that the planning framework for the area is consistent with and helps to deliver, the spatial aspects of the community strategies. Further consultation on the community strategies will be used to inform the LDF and consultation on the LDF will be used to inform the review of the community strategies. Wherever possible, joint consultation will be undertaken.
- 2.18 West Wiltshire District Council has prepared a Corporate Plan which sets out the Council's intentions, direction and focus for the 4 year period 2006 - 2010. It addresses the issues of concern identified by local people and as a strategy it has informed the preparation of this LDS and will inform the preparation of the LDF.
- 2.19 Wiltshire County Council has produced a Local Transport Plan (LTP) which is a 5 year plan that runs from 2006 to 2011. It contains a strategy to co-ordinate and improve local transport provision and movement and covers all forms of transport. The transport strategy and priorities for action within the LTP will help to shape the contents of future LDDs.
- 2.20 The West Wiltshire Sustainable Transport Strategy (WWSTS) which is a part of Local Transport Plan has been identified as the priority major scheme for the Western Wiltshire transport "corridor". The Strategy identifies a package of bus, rail cycle and pedestrian improvements and road and rail improvements to facilitate goods transport.

Community and Stakeholder Involvement

- 2.21 The Statement of Community Involvement (SCI) provides a framework for future consultation on LDDs.
- 2.22 The main stages of public consultation will be:-
- In the case of DPDs:
- Pre-submission consultation on key issues and options and preferred options
 - Formal consultation on submission of the draft DPDs to the Secretary of State, with objections recorded individually and reported to the Planning Inspectorate for the public examination
- In the case of SPDs:
- Consultation on the content of draft SPDs, with responses reported to the District Council Cabinet for consideration.
- 2.23 Table 1 is a summary of the timetable for the preparation of each LDD, and shows all the milestones for pre-production including stakeholder and community consultation at the issues and options and the preferred options and proposals stages.

TABLE 1: Schedule of Proposed Local Development Documents

Document Title	Status	Brief Description	Chain of Conformity Links with other documents	Pre-submission Consultation	Public participation on Preferred Options (DPDs) and sustainability report	Date for Submission to Secretary of State	Proposed Date for Adoption
Annual Monitoring Report	Local Development Document	Assesses the implementation of the LDS and the extent to which the policies in the LDF are being achieved	N/A	N/A	N/A	N/A	December on an annual basis
Leisure and Recreation Development Plan Document	Development Plan Document	Sets out the policy framework for the future provision of leisure and recreation space within the District, including the allocation of sites	General Conformity with the saved Structure Plan 2016 and RSS10	October 2005	March 2007	September 2007	December 2008
The Core Strategy	Development Plan Document	Sets out the vision, objectives and strategy for the spatial development of the District	General Conformity with the saved Structure Plan 2016 and RSS10 All LDDs to be in conformity with the Core Strategy	April 2007	April 2008	December 2008	June 2010
Proposals Map	Development Plan Document	Identifies, on an OS base map, proposals, designations, locations & areas to which policies and allocations apply.	Conformity with Core Strategy and saved policies and revised when any DPD is produced	Updated at each stage of each DPD preparation process	Updated at each stage of each DPD preparation process	Updated at each stage of each DPD preparation process	Changes on adoption of DPDs
Site Allocations	Development Plan Document	Identifies site specific proposals for development	Conformity with Core Strategy	January 2010	Beyond March 2010	Beyond March 2010	Beyond March 2010

3.0 FURTHER INFORMATION AND CONTACTS

- 3.1 Information on West Wiltshire's LDF and current planning policies is available on the West Wiltshire District Council's website at: www.westwiltshire.gov.uk
- 3.2 If you have any questions regarding West Wiltshire's draft LDS or LDF, please contact a member of the Planning Policy & Conservation Team at West Wiltshire District Council.

Telephone Hotline: 01225 762471

Fax: 01225 770314

Email: districtplan@westwiltshire.gov.uk

Address: West Wiltshire District Council
Bradley Road
Trowbridge BA14 0RD

- 3.3 For more information on the new planning system, visit the Office of the Deputy Prime Minister website at www.odpm.gov.uk

4.0 SUPPORTING STATEMENT - ARRANGEMENTS FOR THE PRODUCTION OF LDDs

Project Management

- 4.1 The project manager for West Wiltshire LDDs will be the Planning Policy and Conservation Manager at West Wiltshire District Council. The Portfolio Holder (Planning) will hold Executive responsibility for LDDs.

Partnership Working - Internal Partners

- 4.2 The principal internal partners for the preparation of LDDs will be:-

- Cabinet
- Council
- Corporate Management Team
- Development Control Services Manager
- Housing Services Manager
- Sustainable Communities Services Manager
- Property and Estate Services Manager

Partnership Working - External Partners

- 4.3 The principal external partners for the preparation of LDDs will be:-

- CLG via GOSW
- Planning Inspectorate
- Environment Agency
- Town and Parish Councils
- Natural England
- English Heritage
- Highways Agency
- Local amenity and environmental groups
- Local Strategic Partnership
- South West Regional Assembly
- Neighbouring District Councils
- Wiltshire Wildlife Trust
- Statutory utility companies
- Wiltshire County Council
- Wiltshire Primary Care Trust

Resources, Staffing and Budgets

- 4.4 Staff resources are primarily the Planning Policy & Conservation Team, which consists of a senior planning policy officer, a planning officer, an urban design and conservation assistant, a conservation officer and a planning technician. Other internal resources are identified as internal partners above.
- 4.5 Specialist consultants will be used to provide parts of the evidence base to the LDF, and to advise on community involvement issues.
- 4.6 The financial implications of the LDS will be identified for inclusion in the Planning Policy and Conservation Team budget.

Constraints, Risks and Contingencies

- 4.7 The main constraints on the preparation of LDDs would be loss of staff or reductions in budget at West Wiltshire District Council. Currently, recruitment of experienced and able staff is difficult for planning departments in general. The current scheme is based upon successful revenue service development bids derived from the Planning Delivery Grant.
- 4.8 In the event of future staff losses, budget cuts, or unsuccessful service development bids, the District Council would need to reassess the contents of the LDS and examine what alternatives might be possible in terms of resource allocation to achieve the spatial objectives of the Council as set out in the Community Strategy and other Council initiatives.

The Evidence Base

- 4.9 In preparing LDDs, a range of evidence needs to be gathered to ensure that West Wiltshire has a robust basis for planning policies and proposals.
- 4.10 Relevant evidence will be published as supporting information to assist with community involvement in the preparation of LDDs.
- 4.11 The evidence needed to inform the West Wiltshire LDF is listed in Appendix 5. This is not an exhaustive list and other items of evidence are likely to be published in the course of preparing LDDs.

Strategic Environmental Assessment (SEA) / Sustainability Appraisal

- 4.12 The purpose of SEA/SA is to ensure that environmental considerations are fully taken into account during the preparation of development plans. The key element of the procedure is the production of an environmental report which will outline the likely effects of implementing a plan, and its alternatives, on the environment. The reports will be made available for public consultation during the production process of each plan.

Monitoring and Review

- 4.13 Local planning authorities are required to prepare Annual Monitoring Reports (AMRs) to:
- assess progress on the delivery of the LDF as set out in the LDS;
 - assess the extent to which LDDs are having an impact on the District.
- 4.14 The second AMR on the West Wiltshire District LDF was submitted to the Secretary of State and published by the District Council in December 2006. Subsequent AMRs will be published every December thereafter.

Appendix 1

GLOSSARY OF TERMS

AAP	<p>Area Action Plan</p> <p>These Plans will focus upon implementation, providing an important mechanism for ensuring development of an appropriate, scale, mix and quality for key areas of opportunity, change or conservation.</p>
AMR	<p>Annual Monitoring Report</p> <p>Authorities are required to produce AMRs to assess the implementation of the LDS and the extent to which policies in LDDs are being achieved.</p>
DPD	<p>Development Plan Document</p> <p>A collective name for the documents that a local planning authority must prepare which have to be subject to rigorous procedures of community involvement, consultation and independent examination.</p>
LDF	<p>Local Development Framework</p> <p>The LDF will contain a portfolio of LDDs which will provide the local planning authority's policies for meeting the community's economic, environmental and social aims for the future of their area where this affects the development of land.</p>
LDD	<p>Local Development Document</p> <p>A generic term for all the documents which are subcomponents of the LDF. LDDs comprise DPDs, SPDs, the SCI, and the SEA/SA</p>
LDS	<p>Local Development Scheme</p> <p>The LDS sets out the programme for preparing the LDDs</p>
PPS	<p>Planning Policy Statements</p> <p>Government statements of national planning policy, being phased in to supersede Planning Policy Guidance notes (PPGs)</p>
RSS	<p>Regional Spatial Strategy</p> <p>The RSS, incorporating a regional transport strategy, provides a spatial framework to inform the preparation of local development documents, local transport plans and regional and sub-regional strategies and programmes that have a bearing on land-use activities.</p>
SA	<p>Sustainability Appraisal</p> <p>Assessment of the social, economic, and environmental impacts of the policies and proposals contained within the LDF</p>
SCI	<p>Statement of Community Involvement</p> <p>Document explaining to stakeholders and the community, how and when they will be involved in the preparation of the LDF, and the steps that will be taken to facilitate this involvement.</p>
SEA	<p>Strategic Environmental Assessment</p> <p>Assessment of the environmental impacts of the policies and proposals contained within the LDF (in line with SEA Directive 2002)</p>
SPD	<p>Supplementary Planning Document</p> <p>SPDs are intended to elaborate upon the policy and proposals in DPDs but do not have their status.</p>
SPG	<p>Supplementary Planning Guidance</p> <p>Supporting document produced in accordance with previous planning legislation which elaborates on existing saved District Plan policies; non-statutory, with status as a material consideration.</p>

HOW EXISTING POLICIES WILL BE MERGED WITH DEVELOPMENT PLAN DOCUMENTS (DPDs)

Development Plan Document	Content	Policies of the adopted District Plan likely to be merged with DPDs
Core Strategy (Proposed adoption June 2010)	Sets out the Vision, Strategic Objectives, District Spatial Strategy and Core Policies.	GB1 Western Wiltshire Green Belt GB2 Control of Development in Green Belt C1 Countryside Protection C2 Areas of Outstanding Natural Beauty C3 Special Landscape Areas C4 Landscape Setting C13 Archaeology - Nationally Important Sites C17 Conservation Areas C27 Listed Buildings C31a Design C34 Renewable Energy H1a Housing Land Provision H1 Further Housing Development Within Towns H2 Affordable Housing Within Towns and Villages H17 Village Policy Limits H19 Development in Open Countryside H22 Affordable Housing on Rural Exception Sites E2 Employment Policy Areas E4 Premises outside Employment Policy Areas E5 Loss of Employment Floorspace E6 Rural Employment T3 Transport Provision for New Developments T6 Public Transport - Railway Services T9 Public Transport - Bus Services T10 Car Parking SP1 Town Centre Shopping SP3 Out of Centre Shopping S1 Education U1 Infrastructure I1 Implementation I2 The Arts I3 Access for Everyone

HOW EXISTING POLICIES WILL BE MERGED WITH DEVELOPMENT PLAN DOCUMENTS (DPDs)

Appendix 2

Development Plan Document	Content	Policies of the adopted District Plan likely to be merged with DPDs
Leisure and Recreation Policies and Proposals (Proposed adoption December 2008)	Provides recreation spatial policies including open space and leisure allocations	R1 Recreation Space R2 Protection of Recreation Space R3 Dual Use of Education Land R4 Open Space in New Housing Developments R5 Further Provision of Recreation Space R6 Trowbridge Football Stadium R7 Trowbridge Cricket Ground R8 Greenspace Network R9 Country Parks R10 Poulton Field Bradford on Avon R11 Footpaths and Rights of Way R12 Allotments R13 Sailing Lakes R14 Golf Courses R15 Development at Golf Courses R16 Indoor Facilities CA1 Kennet and Avon Canal CA2 Canal Related Tree Planting CA3 Canal Related Environmental Enhancement CA4 Wilts & Berks Canal
Site Allocations (Proposed adoption post 2010)	Identifies site specific policies and proposals for development	GB3 Safeguarded Land - Bradford on Avon C39 Environmental Enhancements C40 Tree Planting C41 Areas of Opportunity H1b Phasing H3 Urban Brownfield Housing Allocations H4 Urban Mixed Use Brownfield Housing Allocations H6 East of Melksham H7 Staverton Triangle H7A New Terrace, Staverton H8 Land north of Paxcroft Way, Trowbridge H8a Land south of the Grange, Trowbridge

HOW EXISTING POLICIES WILL BE MERGED WITH DEVELOPMENT PLAN DOCUMENTS (DPDs)

Development Plan Document	Content	Policies of the adopted District Plan likely to be merged with DPDs
		H8b Blue Hills, Devizes Road H8c Land north of Green Lane, Trowbridge H9 Land at Southview, Trowbridge H10 Land at West Ashton Road, Trowbridge H11 Land south of Paxcroft Mead, Trowbridge H12 Land north of Victoria Road, Warminster H13a Land adjacent to Westbury Hospital H13 Leigh Park, Westbury H14 Land at Station Road, Westbury T1 A350 Improvements T1a Westbury Bypass Package T2 TA36 Trunk Road T4 New Distributor Roads T5 New Link Roads T7 Westbury-Swindon Railway Services T8 Melksham Rail Station T8a Rail Freight Facility SP2 Land at Court Street / Castle Street, Trowbridge CF4 Community Halls - Paxcroft Mead

HOW EXISTING POLICIES WILL BE MERGED WITH DEVELOPMENT PLAN DOCUMENTS (DPDs)

Appendix 2

Development Plan Document	Content	Policies of the adopted District Plan likely to be merged with DPDs
		CF5 Community Halls - East of Melksham CF6 Community Halls - Leigh Park CF7 Community Halls - Bowerhill CF9 Bradford on Avon Police Station CF11 Travelling Show People CF12 Gypsy Caravan Sites U4a Bowerhill Sewage Treatment Works
Proposals Maps (Updated when DPDs adopted)	Identifies on an Ordnance Survey map base the main constraints, designations, proposals and areas to which specific policies apply.	

STATUS OF EXISTING SUPPLEMENTARY PLANNING GUIDANCE

Appendix 3

EXISTING SPG	DATE OF ADOPTION	POLICY LINK TO SAVED PLAN	REPLACED BY DPD or SPD	REMAIN AS SPG
Open Space in New Housing Developments: A Guide	July 2004	R4, C32	DPD: Leisure and Recreation	
Affordable Housing	August 2005	H2, H22	Core Strategy	
Policy Statement on Canals	June 2004	CA1, CA2, CA3, CA4		Policy Statement on Canals
Planning Enforcement	2000	I1		Planning Enforcement
Guidelines For Sustainability Checklist	1999	C34a		Guidelines For Sustainability Checklist
Access for Everyone	May 1995	I3		Access for Everyone
Design Guide: Core Document	June 2004	C31a		Design Guide: Core Document
Design Guide: House Alterations and Extensions	June 2004	C31a, C38		Design Guide: House Alterations and Extensions
Trowbridge Urban Design Framework	May 2004	C31a, H3, H4, H24, SP2, LE2, TC2, I2		Trowbridge Urban Design Framework
Steeple Ashton Village Design Statement	June 2000	C12-C17, C18-C21, C29, R2, H4, H5, H6, H9, E5, E6, E8, CF3		Steeple Ashton Village Design Statement
Keevil Village Design Statement	March 2003	C12-C17, C18-C21, C29, R2, H4, H5, H6, H9, E5, E6, E8, CF3		Keevil Village Design Statement
Hilperton Village Design Statement	April 2005	C12-C17, C18-C21, C29, R2, H4, H5, H6, H9, E5, E6, E8, CF3		Hilperton Village Design Statement
Kingston Mills, Bradford on Avon Development Brief	December 1994	H4A		Kingston Mills, Bradford on Avon Development Brief
GEC Site, Melksham Development Brief	1999	C41A, T8		GEC Site, Melksham Development Brief
East Melksham Development Brief	October 2004	H6		East Melksham Development Brief
Broad Street, Trowbridge	May 1984	H4D		Broad Street, Trowbridge
East Trowbridge Development Brief	September 2004	H11		East Trowbridge Development Brief
Vivash Park, Westbury	September 1990	C41H		Vivash Park, Westbury
Market Place and East Street, Warminster Development Brief	1999	H4H		Market Place and East Street, Warminster Development Brief

PROFILES OF DOCUMENTS INCLUDED WITHIN THE FRAMEWORK

Appendix 4

Wiltshire and Swindon Structure Plan 2016

Document Details

What is the role and content of the document?	Sets out the planning strategy, aims and policies for development within the County of Wiltshire and Borough of Swindon
What geographical area will it cover?	Wiltshire County and Borough of Swindon
What is the status of the document?	Saved Plan
What is the "chain of conformity"	Conformity with the South West Regional Planning Guidance (RPG10)

Timetable and Milestones (*Key Milestones in italics*)

<i>Commencement of document preparation</i>	N/A
Preparation of issues & options, assessment of effects, and initial public consultation	N/A
<i>Public participation on preferred options document and formal SA report</i>	N/A
Preparation of submission document and any amendments to SA report	N/A
<i>Submission of development plan document and SA report to Secretary of State</i>	N/A
Public consultation on submission document, SA report & site representations	N/A
Pre-examination consideration of representations	N/A
<i>Pre-examination meeting</i>	N/A
<i>Commencement of the examination</i>	N/A
Receipt of Inspector's binding report	N/A
<i>Adoption and publication of document and revised proposals map</i>	Adopted April 2006

Arrangements for Production

Which organisation / department of the authority will lead the process?	N/A
What will be the management arrangements?	N/A
What is the approach being taken to involve interested parties and the community?	N/A
What financial and staff resources will be required to produce the document?	N/A
Are any resources available from external parties?	N/A

West Wiltshire District Local Plan 1st Alteration

Document Details

What is the role and content of the document?	Sets out the planning strategy, aims and policies for development within the District
What geographical area will it cover?	West Wiltshire District
What is the status of the document?	Saved Plan
What is the "chain of conformity"	Conformity with the saved Structure Plan 2011

Timetable and Milestones (*Key Milestones in italics*)

<i>Commencement of document preparation</i>	N/A
Preparation of issues & options, assessment of effects and initial public consultation	N/A
<i>Public participation on preferred options document and formal SA report</i>	N/A
Preparation of submission document and any amendments to SA report	N/A
<i>Submission of development plan document and SA report to Secretary of State</i>	N/A
Public consultation on submission document, SA report & site representations	N/A
Pre-examination consideration of representations	N/A
<i>Pre-examination meeting</i>	N/A
<i>Commencement of the examination</i>	N/A
Receipt of Inspector's binding report	N/A
<i>Adoption and publication of document and revised proposals map</i>	Adopted June 2004

Arrangements for Production

Which organisation / department of the authority will lead the process?	N/A
What will be the management arrangements?	N/A
What is the approach being taken to involve interested parties and the community?	N/A
What financial and staff resources will be required to produce the document?	N/A
Are any resources available from external parties?	N/A

Statement of Community Involvement

Document Details

What is the subject of the document?	Sets out the standards and approach to involving stakeholders and the community in the production of the LDF
What geographical area will it cover?	West Wiltshire District
What is the status of the document?	Local Development Document (LDD)
What is the "chain of conformity"	All LDDs must comply with the Statement of Community Involvement

Timetable and Milestones (*Key Milestones in italics*)

Preparation of draft statement with consultation <i>Public participation on draft statement</i> Preparation of submission document <i>Submission of statement to Secretary of State</i> Pre-examination consideration of representations <i>Pre-examination meeting</i> <i>Commencement of the examination</i> Receipt of Inspector's binding report <i>Adoption and publication of document</i>	March - May 2005 <i>June - July 2005</i> July-August 2005 <i>September 2005</i> October 2005 <i>Not required</i> <i>November 2005</i> April 2006 <i>July 2006</i>
--	---

Arrangements for Production

Which organisation / department of the authority will lead the process?	Planning Policy & Conservation Team
What will be the management arrangements?	Executive and Policy Project Group
What is the approach being taken to involve interested parties and the community?	In accordance with the minimum requirements set out in the regulations
What financial and staff resources will be required to produce the document?	The Council's Planning Policy Team will be primarily focused on its production
Are any resources available from external parties?	To be determined as part of project planning for the production of the document

Residential Design Guide Supplementary Planning Document

Document Details

What is the subject of the document?	Sets out detailed guidance on the design and layout of new housing developments
What geographical area will it cover?	West Wiltshire District
What is the status of the document?	Supplementary Planning Document (SPD)
What is the “chain of conformity”	Supplements saved Policy H24 and C31a of West Wiltshire District Local Plan 1 st Alteration

Timetable and Milestones (*Key Milestones in italics*)

Preparation of draft document and SA report <i>Public participation on draft document and SA report</i> Consideration of representations <i>Adoption and publication of document</i>	March - August 2005 <i>September - October 2005</i> October - November 2005 <i>November 2005</i>
---	---

Arrangements for Production

Which organisation / department of the authority will lead the process?	Planning Policy Team
What will be the management arrangements?	Executive and Policy Project Group
What is the approach being taken to involve interested parties and the community?	Initially, in accordance with minimum requirements as set out in regulations. Later stages in accordance with the Statement of Community Involvement
What financial and staff resources will be required to produce the document?	The Council’s Planning Policy Team will be primarily focused on its production
Are any resources available from external parties?	To be determined as part of project planning for the production of the document

PROFILES OF DOCUMENTS INCLUDED WITHIN THE FRAMEWORK

Appendix 4

Annual Monitoring Report

Document Details

What is the subject of the document?	Assesses the implementation of the LDS and the extent to which the policies in the LDF are being achieved
What geographical area will it cover?	West Wiltshire District
What is the status of the document?	N/A
What is the “chain of conformity”	N/A

Timetable and Milestones (*Key Milestones in italics*)

<i>Commencement of document preparation</i>	On an annual basis - April 2007, 2008, 2009
<i>Publication of document</i>	On an annual basis - December 2007, 2008, 2009

Arrangements for Production

Which organisation / department of the authority will lead the process?	Planning Policy & Conservation Team
What will be the management arrangements?	Executive
What is the approach being taken to involve interested parties and the community?	N/A
What financial and staff resources will be required to produce the document?	The Council's Planning Policy Team will be primarily focused on its production
Are any resources available from external parties?	To be determined as part of project planning for the production of the document

Leisure and Recreation Development Plan Document

Document Details

What is the subject of the document?	Sets the policy framework for the future provision of leisure and recreation open space within the District, including the allocation of sites.
What geographical area will it cover?	West Wiltshire District
What is the status of the document?	Development Plans Document (DPD)
What is the "chain of conformity"	To conform with the Structure Plan 2016

Timetable and Milestones (*Key Milestones in italics*)

<i>Consultation on SA scoping report</i> Preparation of issues & options, assessment of effects and initial public consultation Council approve preferred options for public participation <i>Public participation on preferred options document and formal SA report</i> Preparation of submission document and any amendments to SA report Council approve submission document <i>Submission of development plan document and SA report to Secretary of State</i> Public consultation on submission document, SA report Pre-examination consideration of representations <i>Pre-examination meeting</i> <i>Commencement of the examination</i> Receipt of Inspector's binding report <i>Adoption of document and revised proposals map</i>	<i>August 2005</i> October 2005 - May 2006 June 2006 <i>June - July 2006 and March - May 2007</i> May - August 2007 September 2007 <i>September 2007</i> October - November 2007 November 2007 - January 2008 <i>March 2008</i> May 2008 October 2008 December 2008
--	---

Arrangements for Production

Which organisation / department of the authority will lead the process?	Planning Policy Team
What will be the management arrangements?	Executive and Project Board
What is the approach being taken to involve interested parties and the community?	Initially, in accordance with minimum requirements as set out in regulations. Later stages in accordance with the Statement of Community Involvement
What financial and staff resources will be required to produce the document?	The Council's Planning Policy Team will be primarily focused on its production
Are any resources available from external parties?	To be determined as part of project planning for the production of the document

Core Strategy

Document Details

What is the subject of the document?	Sets out the vision, objectives and strategy for the spatial development of the area, and will provide the framework for the control of development. To include the role and function of settlements, the overall levels and distribution of housing and employment provision, town centre regeneration and provision of infrastructure and services.
What geographical area will it cover?	West Wiltshire District
What is the status of the document?	Development Plans Document (DPD)
What is the "chain of conformity"	General conformity with the saved Structure Plan 2016 and emerging Regional Spatial Strategy. All other LDDs to be in conformity with Core Strategy

Timetable and Milestones (*Key Milestones in italics*)

<i>Consultation on SA scoping report</i> Preparation of issues & options, assessment of effects and initial public consultation Council approve preferred options for public participation <i>Public participation on preferred options document and formal SA report</i> Preparation of submission document and any amendments to SA report Council approve submission document <i>Submission of development plan document and SA report to Secretary of State</i> Public consultation on submission document, SA report Pre-examination consideration of representations <i>Pre-examination meeting</i> <i>Anticipated examination period</i> Receipt of Inspector's binding report <i>Adoption of document</i>	<i>May - June 2007</i> April 2007 - March 2008 April 2008 <i>April - June 2008</i> July - October 2008 November 2008 December 2008 December 2008 - January 2009 February - May 2009 June 2009 September - October 2009 March 2010 June 2010
---	---

Arrangements for Production

Which organisation / department of the authority will lead the process?	Planning Policy & Conservation Team
What will be the management arrangements?	Executive and Policy Project Group
What is the approach being taken to involve interested parties and the community?	In accordance with the Statement of Community Involvement
What financial and staff resources will be required to produce the document?	The Council's Planning Policy Team will be primarily focused on its production
Are any resources available from external parties?	To be determined as part of project planning for the production of the document

Site Allocations Development Plan Document

Document Details

What is the subject of the document?	Identifies site specific policies and proposals for development, including housing, employment, retail and community allocations as appropriate
What geographical area will it cover?	West Wiltshire District
What is the status of the document?	Development Plans Document (DPD)
What is the "chain of conformity"	Conformity with Core Strategy

Timetable and Milestones (*Key Milestones in italics*)

<i>Consultation on SA scoping report</i>	<i>November - December 2009</i>
Preparation of issues & options, assessment of effects and initial public consultation	January 2010 onwards
Council approve preferred options for public participation	Beyond March 2010
<i>Public participation on preferred options document and formal SA report</i>	<i>To be agreed</i>
Preparation of submission document and any amendments to SA report	To be agreed
Council approve submission document	To be agreed
<i>Submission of development plan document and SA report to Secretary of State</i>	<i>To be agreed</i>
Public consultation on submission document, SA report	To be agreed
Pre-examination consideration of representations	To be agreed
<i>Pre-examination meeting</i>	<i>To be agreed</i>
<i>Commencement of the examination</i>	<i>To be agreed</i>
Receipt of Inspector's binding report	To be agreed
<i>Adoption of document and revised proposals map</i>	<i>To be agreed</i>

Arrangements for Production

Which organisation / department of the authority will lead the process?	Planning Policy & Conservation Team
What will be the management arrangements?	Executive and Policy Project Group
What is the approach being taken to involve interested parties and the community?	In accordance with the Statement of Community Involvement
What financial and staff resources will be required to produce the document?	The Council's Planning Policy Team will be primarily focused on its production
Are any resources available from external parties?	To be determined as part of project planning for the production of the document

Appendix 5

EVIDENCE BASE AND TECHNICAL STUDIES FOR LOCAL DEVELOPMENT DOCUMENTS

DATA	SOURCE
Ecological Data	Wiltshire and Swindon Biological Records Centre Wiltshire Wildlife Trust, English Nature, The Environment Agency, SW Regional Observatory
Landscape and Countryside Character	Countryside Agency AONB Character Assessments Wiltshire Landscape Character Assessment (2005) West Wiltshire Landscape Character Assessment (2007)
Geology	OS Geological Maps, British Geological Society Published sources
Soils	Published Soil Maps and data Soil Resources Institute, DEFRA
Archaeology, Scheduled Monuments and Heritage	Wiltshire Archaeologist English Heritage
Extent of designated and protected areas, plus areas allocated for other forms of development	Existing Local Plan (where not covered by the above)
Water environment and pollution	Environment Agency, Centre for Ecology and Hydrology British Geological Society (groundwater), DEFRA English Nature, Water Companies
Traffic levels, road classification, designated lorry routes, road improvements and rail network	WCC Highway Authority, Local Transport Plan Department for Transport Highways Agency
Air quality and noise	DEFRA and (limited) local authority sites
Demographic data	WCC Environmental Services Data Census, Other Office of National Statistics sources SW Regional Observatory
Population, Economic and Social Data	WCC annual economic profiles, settlement profiles, Census, West Wilts Economic Partnership, DTI, SW Regional Observatory
Employment Land Data	Employment Land Audit (2007) WWDC annual monitoring reports and development control data WCC Wiltshire Employment Land Monitoring (annual)
Sustainability	Government Quality of Life Counts SW Region Sustainable Development web site UK Climate Impacts Programme (UKCIP)
Public Opinion	Best Value Surveys of Planning Issues People's Voice Surveys of Public Opinion Local Community Aspirations – Village Design Statements
Development Requirements (incorporating housing and employment)	Adopted Structure Plan RSS (reviewed every 5 years)

Housing land supply (trajectories)	Strategic Housing Land Availability Assessment (2007) WWDC annual monitoring reports and development control data
Data on housing and employment completions	WWDC annual monitoring reports and development control data WCC Wiltshire Housing Land Monitoring (annual)
Data on Housing Needs (incl. Affordable Housing requirements)	Housing Needs and Market Assessment (2007)(to be updated every 3 years)
Retail Monitoring	Retail Needs Assessment and healthchecks (2007) WCC Wiltshire Retail Land Monitoring (annual)
Recreation and Open Space Audit	Recreation Needs Assessment (2005) and ongoing monitoring
Monitoring LDDs produced in neighbouring authorities	Adjoining authorities, quarterly, through Development Plans Group
Monitoring targets	WWDC annual monitoring reports and development control data