

Appendix 3: Draft consultation arrangements for Issues and Options stage

The proposed consultation will be in accordance with the Council's adopted Statement of Community Involvement and the Wiltshire COMPACT.

- **8 week period of consultation:** December 2007 to February 2008.
- **Publish Issues & Options paper:** Place paper and forms at the District Council offices, town council offices and the town libraries. Publish paper on our website, with information on how to respond. We will accept all responses submitted electronically, and will explore options for submitting on-line (webform) responses.
- **Inform stakeholders of publication:** To inform by post or by email, as appropriate. Key partners will be sent copies (either in paper or electronic format) of the paper. For example: councillors, statutory consultees, the LSP, community area partnerships and town and parish councils. Other stakeholders will be provided with details of how they may obtain or view copies.
- **Advertise the paper and consultation period:** Inform our communities via the local press and our website. Use other promotional opportunities (such as West Wilts Matters) as they arise.
- **Local Strategic Partnership:** Reconvene task & finish group and report to LSP Board meeting.
- **Members' seminar/ workshop:** An afternoon/ early evening seminar for Members to explore the issues and potential options.
- **Community area partnership workshop:** Workshop session (three hour/ half day) to obtain the views of the community area partnerships on the issues and options.
- **Rural/parish workshop(s):** Similar to the above but to discuss rural area issues. There are a number of options on how we manage this opportunity –either a single (large) meeting for all rural parish councils, or 5 community area based meetings.
- **Additional seminars/ workshops/ meetings – upon request:** Previously we have carried out additional seminars/ workshops for other organisations that have shown an interest in becoming involved. We have also attended other meetings – to appear as an item to explain the process and how the organisation can respond.
- **Public exhibitions:** These will serve as stand alone exhibitions but the display material could also be used to support the above workshops/ seminars. Libraries are the traditional locations for exhibitions but these are not always ideally placed to catch maximum footfall. Town centre shopping areas have the potential to catch significant public footfall. These should target weekends and would need to be manned full time.