

WILTSHIRE PUBLIC SERVICE BOARD

Monday 15th November 2010 at 4.30 p.m. – 6.30 p.m.

Chestnut Room, County Hall, Trowbridge

AGENDA

- 1. Note of the previous meeting and matters arising**
- 2. Comprehensive Spending Review – all to report back**

WILTSHIRE PUBLIC SERVICE BOARD – PROGRAMME OF MEETINGS

Thursday 9th December 2010 at 4.30pm – 6.30pm

- **Safeguarding children and adults** (Carolyn Godfrey)
- **Think Family** (Carolyn Godfrey)
- **Military and Civilian Integration Programme update** (Alistair Cunningham)
- **Unitary+ update** (Sue Redmond)
- **Information Sharing Protocol** (Maggie Rae)
- **Communications** - Update on public confidence and WPSB marketing (Laurie Bell)

Wednesday 16th February 2011 at 3.00pm – 5.00pm

Consider future working arrangements, including partnerships.

Wednesday 6th April 2011 at 4.30pm – 6.30pm

Other possible items (date to be determined)

- Volunteering scheme (Niki Lewis)
- Scrutiny arrangements
- NEET mentoring update (Carolyn Godfrey)
- Future Jobs Fund (Alistair Cunningham)
- Gypsies and Travellers (Carolyn Godfrey/Mayur Bhatt)

Wiltshire Public Service Board

Wednesday 15th September 2010

Attendance: David Ainsworth; Tony Barron; Sharon Britton; Lynda Cox; Alistair Cunningham; Bill Dowling; Craig Fisher; Diana Fulbrook; Andy Goves; Robert Hall; Christopher Hoare (Chair); Simon Jones; Andrew Kerr; Glen Leat; David Maynard; Steve Richards; Steve Stone; David Warburton.

Apologies: Paul Aviss; Di Dale; Gerry Hamersley; Steve Hedley; Stephen Hodder; Jeff James; Niki Lewis; Steve Richards; Jane Scott; Richard Sheard; John Thomson.

1. The meeting on the 27th October has been cancelled. The meeting in November will have just one agenda item – Comprehensive Spending Review (CSR).
2. The notes of previous meetings were agreed.

MATTERS ARISING

3. There continues to be a problem with multiple demands for local consultation rather than these being handled through the area board. Niki Lewis is asked to report on progress on her action to *'Focus local involvement through area boards rather than report/consult through a myriad of local bodies (in one town a partner is expected to report to 9 different bodies). This should make it easier for local people to know where to raise concerns/get information. This will need the support of local councillors to encourage local bodies to adopt this approach'*.

Action: Niki Lewis to write to WPSB members.

4. David Ainsworth gave a brief update on Think Family. Good progress is being made. One of the key issues is about information exchange. The item is on December's agenda.

WILTSHIRE ASSEMBLY

5. David Maynard outlined the agenda for the Wiltshire Assembly on 15th October 2010.

It was explained that the survey results should be treated with some caution as the sample was not representative. The survey was just one part of the consultation.

6. It was also emphasised that the Community Plan will set out what is important to aim for over the next 15 years – it will not say how things will be done or set shorter term goals.
7. The plan goes to Assembly in October and Council in the New Year. At the Assembly Andrew Kerr will include mention of the changing context for the public sector.

CHILD POVERTY

8. Lynda Cox explained the legislative background, the approach being taken by the coalition government and the information about the levels of child poverty in Wiltshire.

9. The government's Child Poverty Unit [from the Department of Work and Pensions] is currently pulling together a national strategy. At a national level, simplifying the benefits system is a significant challenge. It is difficult to get up-to-date benefits information from government (2007 data was received in May 2010) but this is still helpful.
10. It is sometimes difficult to identify very small numbers of households in poverty that are located in relatively affluent villages. As key organisations we ought to be able to share information to identify families in poverty. This could build on "Think Family". JobCentre Plus would like to work with the Council to tailor services to particular areas to help people into work.
11. Lynda outlined the arrangements for the needs assessment and proposals to develop a small set of measures to keep this under review. The needs assessment will be part of the existing knowledge management group – we will not set up a separate group.
12. Wiltshire Council can put together a draft needs assessment, to be added to by other partners. It will be important to work together on the Strategy.

Action: Lynda Cox to set up a group to work on the Strategy and develop a programme approach, so that partners align their programmes to produce a targeted programme. This should include Public Health, JobCentre Plus, Economic Development, Police (re. Think Family).

She will bring a draft strategy back to this group in February and circulate the draft needs assessment for partners to add information.

THEMATIC DELIVERY PARTNERSHIPS

13. Sharon Britton outlined the findings from the survey. In the New Year, the WPSB would like an awayday to look at what it wants to achieve and how to reshape its supporting partnership arrangements. This paper will feed into that.

Action: Sharon Britton to arrange

SUPPORTING THE WILTSHIRE ECONOMY

14. Alistair Cunningham tabled a short briefing paper. Nationally, there is no realistic understanding of what the impact on Wiltshire of the public spending cuts will be. He outlined the impact of the recession on the Wiltshire economy.
15. He outlined the programme of activity we can pull together to address the issues:
 - Broaden the employment base so that Wiltshire is less dependent on public sector employment, low value economic activity and neighbouring areas for the supply of goods and services.
 - Deliver the infrastructure that will create a business location of choice.
 - Improve the skills and employability of Wiltshire based workers and unemployed residents.
 - Support the transition to a low carbon economy. (The Action for Wiltshire Programme is not seen as the main delivery route for this activity.)
 - Stimulate the appropriate development of social enterprises and employee-led businesses.

16. In addition to the work on the delivery plan, he gave examples of targeted intervention with particular companies.
17. Colleges are doing more targeted work to meet the skills requirements of business and are working using ICT with other colleges to make courses economic.
18. Targeting high value job growth opportunities will be important. Alongside the programme in the paper is the Wiltshire 100 programme, engaging with businesses in Wiltshire. This will ensure the Council actively supports Wiltshire businesses.
19. It is important that the business sector also plays its part in helping small and medium businesses with advice and support.
20. The programme could include working with WPSB organisations as appropriate, e.g. on management, apprenticeships etc.
21. The Local Enterprise Partnership is being established and in the new year we should look at what other partnership arrangements may be useful for the Wiltshire economy.
22. The Military Civilian Integration Programme is preparing scenarios to anticipate future changes in the military, based around key sites.

Action: Alistair will report back on the arrangements for the Board within this new context.

PUBLIC SECTOR ASSETS

23. Alistair Cunningham outlined the work that has been undertaken by the Wiltshire Infrastructure Delivery Board, and the infrastructure development plan. He also mentioned the Council's Workplace Transformation Programme. The work now underway is looking at opportunities to make better use of public sector property, both to save money and to support priorities, e.g. for the economy, housing, to support vibrant towns, and to lower our carbon footprint.
24. Public sector partners could work better together to look at where we could use our assets to:
 - sell assets to invest in priorities
 - invest for, or stimulate, growth
 - support affordable housing
25. It will be important to act quickly to secure assets from those public sector organisations that are being disbanded.
26. Next steps:
 - Develop a baseline of public sector assets within the county and the plans for changes.
 - Alistair's team can do an impact assessment to inform decisions on property disposal and use.
 - Alistair will bring the Infrastructure Delivery Plan to a future meeting of WPSB.

Action: Alistair Cunningham

CCTV

27. David Ainsworth reported on the review of CCTV in the county. Wiltshire Police has identified what CCTV is in place. CCTV is provided by a number of different organisations but it is fragmented and of varying quality. The work has been useful to Wiltshire Police. The recommendations are on page 12 of the report - R1 has been achieved.
28. The findings recommend that we commission a limited technical evaluation. The resources required for this is not yet clear. David Ainsworth will look at developing the scope for a bid to the PRG scheme for area boards, as CCTV has been raised as important by a number of area boards. He will also speak with John Thomson.

Next meeting:

To be arranged for November.

Wiltshire Public Service Board

Wednesday 15th November 2010

Attendance: David Ainsworth; Paul Aviss; Tony Barron; Sharon Britton; Bill Dowling; Craig Fisher; Diana Fulbrook; Pat Geenty; Andy Goves; Robert Hall; Gerry Hamersley; Christopher Hoare; Stephen Hodder; Jeff James; Andrew Kerr; Steve Richards; Jane Scott; Steve Stone; John Thomson; Jackie Tuckett; David Warburton.

Apologies: Di Dale; Steve Hedley; Glen Leat; Juliette Randall.

1. Minutes of the previous meeting were agreed.

COMPREHENSIVE SPENDING REVIEW

2. The Comprehensive Spending Review (CSR) was published on 22nd October and this meeting gave members the opportunity to share the latest information about the implications for public sector organisations in Wiltshire.
3. Each organisation gave an update.
4. The WPSB will continue to share information as this helps us to minimise risks locally.

ANY OTHER BUSINESS

5. Actions for future WPSB meetings:

- Organise an additional meeting in late January 2011.

Action: Sharon Britton's office to arrange

- The agenda for 9th December is to be amended. The 'Safeguarding' item will be moved to a later date. The 'Unitary+' and 'Information Sharing Protocol' items are to be removed. The amended agenda will be as follows:
 - Think Family
 - Military and Civilian Integration programme
 - Communications

Next meeting:

Thursday 9th December 2010 at 4.30pm to 6.30pm, in the Chestnut Room, County Hall.