



Has a deliberate attempt been made to **HIDE the item?**



Does the item have **OBVIOUSLY suspicious characteristics?**



Is the item **TYPICAL of what you would expect to find in this type of location?**

Unattended Item Procedure

- 1. Complete HOT assessment on the item (above)**
- 2. Check whether anyone nearby knows anything about the item or where it came from**
- 3. If you believe the item poses a hazard:**
 - a) Notify Management**
 - b) Begin to move people away from the item**
 - c) Do not use mobile phones or radios within 15m of item**