

## Appendix 1 - Summary of Important Dates 2023/2024

Term	Summer 2023	Autumn 2023	Spring 2024
Funding period dates	1 April – 31 August 2023	1 September – 31 December 2023	1 January – 31 March 2024
Funded weeks	13 – 22	14 – 18	11 - 13
Max number of funded hours in funding period	<b>195</b> hours (universal entitlement) <b>195</b> hours (extended entitlement)	<b>210</b> hours (universal entitlement) <b>210</b> hours (extended entitlement)	<b>165</b> hours (universal entitlement) <b>165</b> hours (extended entitlement)
Monthly payments	21 or 28 April 2023 22 May 2023 23 June 2023 21 July 2023 21 August 2023	22 September 2023 23 October 2023 20 November 2023 22 December 2023	22 January 2024 23 February 2024 22 March 2024
Estimated Hours - submission window opens in Establishment Portal	24 March 2023	1 September 2023	4 January 2024
Estimated Hours - submission window closes in Establishment Portal	31 March 2023 or 18 April 2023	8 September 2023	10 January 2024
Headcount week	15 – 19 May 2023	2 – 6 October 2023	15 – 19 January 2024
Headcount - submission window opens in Establishment Portal	15 May 2023	2 October 2023	15 January 2024
Headcount - submission window closes in Establishment Portal	22 May 2023	9 October 2023	22 January 2024
Financial Statement - emailed out to early years providers	Week commencing 12 June 2023	Week commencing 30 October 2023	Week commencing 5 February 2024
Financial Statement – closing date for amendments to be emailed to Early Years inbox	3 July 2023	17 November 2023	26 February 2024
EYPP and DAF lump sum payments made	21 July 2023	22 December 2023	22 March 2024
Mid-term changes – submission window closes in Establishment Portal	21 July 2023	29 December 2023	29 March 2024
Mid-term change payments made by	29 September 2023	31 January 2024	30 April 2024