

Wiltshire Council Neighbourhood Area Application Form



Application to designate a Neighbourhood Area, Town and Country Planning Act 1990, Neighbourhood Planning (General) Regulations 2012

Guidance

All area applications must be accompanied by:
(please tick the boxes ☒ to confirm the below has been included)

1. An OS map of the proposed area. ☐
2. Evidence that the town/parish council agrees to this application (e.g. minutes of a meeting where it was discussed). In the case of applications covering more than one parish area, meeting resolutions or notes are required from each parish involved. ☐

For further information on area designations please see our Guidance note **Defining your Neighbourhood Area** and the government's national web-based Planning Practice Guidance on Neighbourhood Planning.

1. Parish Clerk details

Title, First name	<input type="text"/>
Last name	<input type="text"/>
Unit, House number, House suffix	<input type="text"/>
House name	<input type="text"/>
Address 1	<input type="text"/>
Address 2	<input type="text"/>
Address 3	<input type="text"/>
Town	<input type="text"/>
County	<input type="text"/>
Postcode	<input type="text"/>
Email	<input type="text"/>

2. Additional contact details

(if different from parish clerk)

Title, First name	<input type="text"/>
Last name	<input type="text"/>
Unit, House number, House suffix	<input type="text"/>
House name	<input type="text"/>
Address 1	<input type="text"/>
Address 2	<input type="text"/>
Address 3	<input type="text"/>
Town	<input type="text"/>
County	<input type="text"/>
Postcode	<input type="text"/>
Email	<input type="text"/>

Position in the Neighbourhood Plan steering group

3. Relevant body

Please confirm that you are the relevant body to undertake neighbourhood planning in your area in accordance with section 61G of the 1990 Act and section 5(1)(C) of the 2012 Regulations.

Yes ☐

No ☐

Name of Parish Council

4. Name of Neighbourhood Area

Please give a name by which your neighbourhood area will be formally known.

Note: In many cases this will reflect the name of the parish it covers

5. Extent of area

What relationship does the proposed area have to parish boundaries? (please tick ☒)

Proposed area covers the whole of a single parish boundary area ☐

Proposed area covers part of a single parish boundary area ☐

Proposed area covers multiple parish boundary areas ☐

Note: If an application covers more than one parish area signed consent forms are required from each parish concerned (consent forms available on request).

If the proposed neighborhood area covers more than one parish, then this must be a joint application with the agreement from each of the affected parish councils. Please give the details of the parish clerks for each parish with the lead key contact details.

Is it replacing another neighbourhood area? Yes ☐ No ☐

The extent of the neighbourhood area should be shown on an OS plan with the area outlined in red. If yes, please specify the area it will be replacing.

6. Reasons for considering the area appropriate

Please describe why you consider this area is appropriate to be designated as a neighbourhood area, based on its geography, character and land uses of the proposed area and any relevant issues (e.g. influences on development; current or future challenges; community opinion). Indicate whether you are intending to prepare a neighbourhood development plan and/or a neighbourhood development order. Please use the space overleaf and a continuation sheet for your answer if required.

7. Declaration

I hereby apply to designate a neighbourhood area as described on this form and the accompanying map.

Signed: Name:
Position: Date:

Note: That the information provided on this application form may be published on our website and will be used for the purposes of supporting preparation of the neighbourhood plan. If you require any further clarification, please email neighbourhoodplanning@wiltshire.gov.uk or call **01225 713698**.

Once your application is validated, we will make and publicise the area designation decision as soon as possible. In some cases we may be required to invite comments on the application for a six week period of consultation. The relevant town/parish councils will be asked to assist in publicising the application and decision, such as by displaying notices locally and on the parish/town website.

Wiltshire Council

Planning
Wiltshire Council
County Hall, Bythesea Road
Trowbridge, Wiltshire, BA14 8JN

Please return the signed form to:
neighbourhoodplanning@wiltshire.gov.uk

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For further information please visit the following website:
www.wiltshire.gov.uk