

Appendix 1 - Summary of Important Dates 2024/2025

Term	Summer 2024	Autumn 2024	Spring 2025
Funding period dates	1 April – 31 August 2024	1 September – 31 December 2024	1 January – 31 March 2025
Funded weeks	13 – 22	14 – 18	11 - 13
Max number of funded hours in funding period	195 hours (entitlement no code needed) 195 hours (entitlement code needed)	210 hours (entitlement no code needed) 210 hours (entitlement code needed)	165 hours (entitlement no code needed) 165 hours (entitlement code needed)
Monthly payments	22 or 29 April 2024 20 May 2024 21 June 2024 22 July 2024 23 August 2024	20 September 2024 21 October 2024 22 November 2024 20 December 2024	20 January 2025 21 February 2025 21 March 2025
Estimated Hours - submission window opens in Establishment Portal	22 March 2024	2 September 2024	2 January 2025
Estimated Hours - submission window closes in Establishment Portal	28 March 2024 or 15 April 2024	6 September 2024	8 January 2025
Headcount week	13 – 17 May 2024	1 – 7 October 2024	13 – 17 January 2025
Headcount - submission window opens in Establishment Portal	13 May 2024	1 October 2024	13 January 2025
Headcount - submission window closes in Establishment Portal	17 May 2024	7 October 2024	17 January 2025
Financial Statement - emailed out to early years providers	Week commencing 17 June 2024	Week commencing 4 November 2024	Week commencing 10 February 2025
Financial Statement – closing date for amendments to be emailed to Early Years inbox	3 July 2024	15 November 2024	28 February 2025
EYPP and DAF lump sum payments made	22 July 2024	20 December 2024	21 March 2025
Mid-term changes – submission window closes in Establishment Portal	19 July 2024	31 December 2024	31 March 2025
Mid-term change payments made by	30 September 2024	31 January 2025	30 April 2025