

# Integrated Review of Two Year Old Development

## How the process works (See flowchart)

### **Green Boxes show the Health Visitor's (HV) responsibility:**

- 26 months -Invitation letter and Information leaflet and Ages and Stages Questionnaire (ASQ) (3) sent to parent
- 27 months ASQ review takes place. Outcomes are recorded in the child's personal child health record (PCHR) aka the Red Book, and review date agreed if appropriate. Consent to share information with childcare provider is requested.
- Health Visitor makes contact with childcare provider and a copy of the record page from Red Book is shared.
- At review date: HV initiates a professional discussion with parents and provider following any concerns identified **by either** the HV or childcare provider
- Next steps agreed depending on level of need

### **White Boxes show the Childcare Provider's responsibility:**

- Encourage parents to attend their Ages and Stages Review with HV at 27 months.
- Best practice: complete the Early Years Foundation Stage (EYFS) progress check between 24 and 30 months (if the child is settled and you know them well).
- The EYFS progress check must highlight: areas in which the child is progressing well: areas in which some additional support might be needed: and focus particularly on any areas where there is a concern that a child may have a developmental delay. It must describe the activities and strategies the provider intends to adopt to address any issues or concerns. (EYFS, Statutory Framework 2.4.)
- If concerns identified with written parental consent share the EYFS progress check with HV.(N.B. NOT via Email)
- Put activities and strategies into place to address any issues or concerns.
- If the child joins after 30 months age providers might ask parents to share the Red Book where outcome of the ASQ review will be recorded. The childcare provider must complete the EYFS progress check when child has settled up to age of 36months.
- Discuss any concerns/difficulties/get advice and support from Early Years Inclusion Officer.

### **Yellow Boxes Children's Centre :**

- Support parents and child by identifying appropriate services and interventions
- Support parents to access Better2gether (Two Year Old) funding if appropriate and liaise with childcare provider

### **Orange Boxes All partners working together:**

- Be proactive approach partners, this is everyone's responsibility.
- Share progress/concerns to jointly review and monitor the child's learning and development needs.
- Hold Team Around Child (TAC)/Common Assessment Framework (CAF) if appropriate
- For children with highest level of need use the integrated review as evidence to develop a 'My Support Plan' in the setting.

**N.B.** Early Help CAF can be initiated at any time at level 2a/2b for multiple or emerging needs (See Multi-agency Threshold document)

[www.wiltshirepathways.org/?CAF](http://www.wiltshirepathways.org/?CAF)

If you consider a child to be at risk of significant harm or neglect this must be reported to the Multi-agency Safeguarding Hub (MASH) Tel: 0300 456 0108