

# YOUR RENT STATEMENT EXPLAINED

Address details of the property the statement relates to

Your Tenancy Account Number

Your Income officer's name and contact number if you have a query about your rent account.

Correspondence Name and Address

Mr A Sample  
1 Sample Road  
Salisbury  
Wiltshire  
SP1 2AB

RENT STATEMENT  
012345678910  
01722 434368  
Holly Nelson

Tenancy:  
Contact:  
Income Officer:



You can make a payment at any Post Office by taking your statement or Rent Card and use this barcode to pay your rent.

Your Weekly rent charge.

This statement is for your current tenancy at 1 Sample Road, Salisbury.  
It shows charges and payments that we recorded on our systems between 22 April 2016 and 21 July 2016.  
Your current weekly charges = £104.21

Any payments you have made on your rent account will be shown in this column here.

Any Housing Benefit payments you receive to your rent account will be shown in this column here .

Week commencing	Opening Bal	Weekly Charges	HB Receipts	Payments	Adjustments	Closing Bal
25/04/2016	-£147.40	£104.21	-£104.21			£147.40CR
02/05/2016	-£147.40	£104.21	-£104.21			£147.40CR
09/05/2016	-£147.40	£104.21	-£104.21			£147.40CR
16/05/2016	-£147.40	£104.21	-£104.21			£147.40CR
23/05/2016	-£147.40	£104.21	-£104.21			£147.40CR
30/05/2016	-£147.40	£104.21	-£104.21			£147.40CR
06/06/2016	-£147.40	£104.21	-£104.21			£147.40CR
13/06/2016	-£147.40	£104.21	-£104.21			£147.40CR
20/06/2016	-£147.40	£104.21	-£104.21			£494.77CR
27/06/2016	-£147.40	£104.21	-£104.21			£390.56CR
04/07/2016	-£147.40	£104.21	-£104.21			
11/07/2016	-£494.77	£104.21			-£451.58	
18/07/2016						
<b>CLOSING BAL = £390.56CR</b>						
(ARR = Arrears / CR = Credit)						

Any adjustments made on your account such a refund sent out to you will be shown in the adjustments column here

The closing balance of your rent account. CR means your account is in credit, ARR means your account is in Arrears

Have we got your details correct? Contact us to let us know if we haven't.

Name	Date Of Birth	Email Address	Home Tel	Mobile Tel	Other Tel
Mr A Sample	01/01/1980		01722 111111	07111111111	

Have we got your contact details correct? - Please let us know if we haven't.