

Exempt Building Works Enquiry form

Building Regulations 2000

Certain domestic buildings are exempt from control under the Building Regulations. In order for us to decide whether a submission is required, please complete this form with as much detail as possible. Please note this form is **not** a building regulation application

1 The Address of the Site/Premises:

2 Full Description of Works *i.e. Shed, conservatory, detached garage, extension, removing a wall, etc.* *Please provide a sketch over the page.*

3 Applicant's Details:

Name:

Address:

Post Code:

Tel:

Fax:

Email:

4 Previous Work: *Has the property ever been extended or altered in the past? If so please provide details:*

5 Proposed Work:

Roof Materials: *e.g. Timber with concrete tiles or steel with polycarbonate.*

Wall Construction: *e.g. Rendered Cavity Masonry walls or timber frame with shiplap boarding.*

Internal Floor Area:
(length x width =m²)

Relationship to your boundary:
Distance at closest point (m)

Ridge Height:
(m)

If extending, will the extension be open plan to your house?
Will a door separate any extension from the existing house?

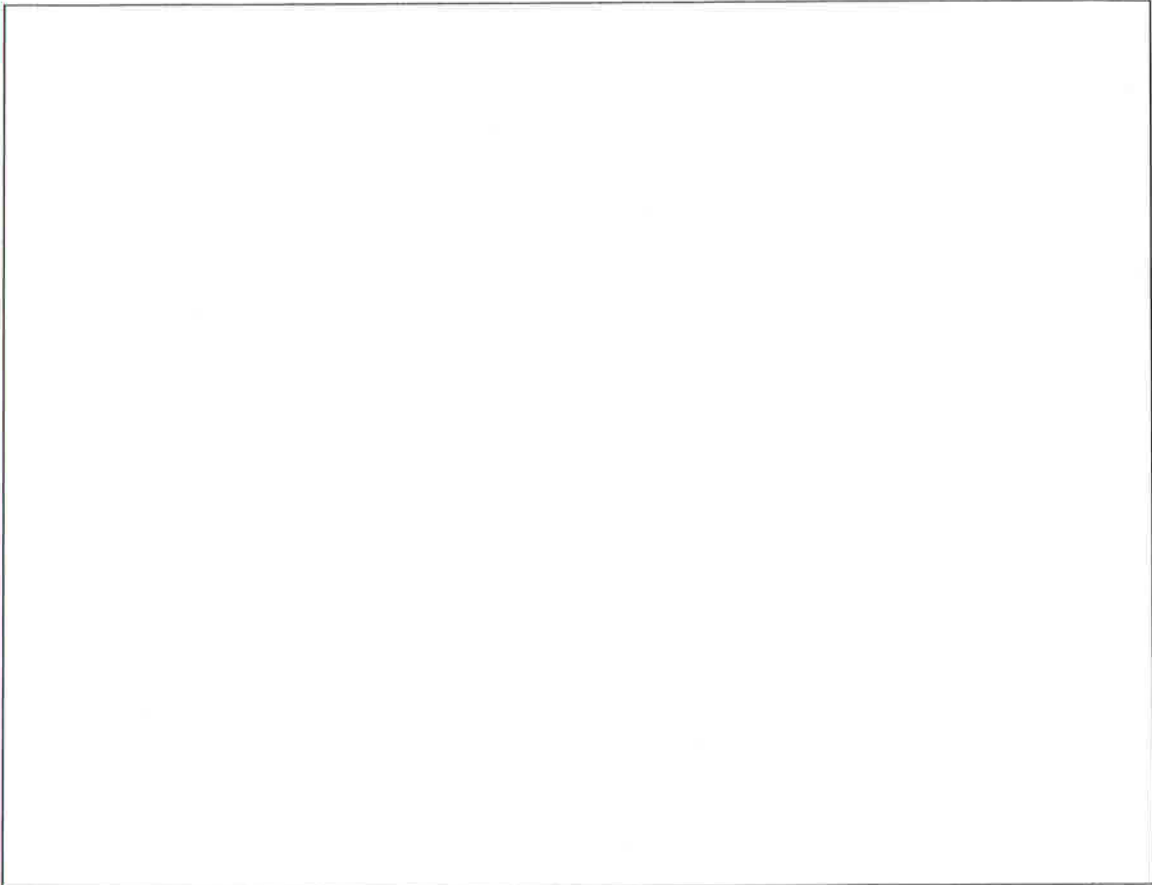
6 Notes & Guidance:

This form should be acceptable for submission to any Local Authority, but it has been developed by those councils listed overleaf.

- 1. Planning Consent.** Planning permission is not the same as building regulation consent. You are requested to check with Development Control to ascertain whether or not this is required.
- 2. Address of the site/premises.** If a precise address has yet to be allocated, please provide an accurate description of the location. Please note that you cannot build over, or close to, a public sewer without the consent of the public water utility company.
- 3. The Party Wall etc. Act 1996.** If your proposals involve works to, or near to, a party wall or boundary, the Party Wall etc. Act 1996 may apply to you. Please contact your Local Authority for an explanatory booklet.
- 4. Data Protection Act 1998.** In order to improve our services to you, we may share the information supplied by you in this form with other parts of the Council. We will not disclose your details to anyone outside the Council, except in accordance with the Data Protection Act 1998.
- 5. Safety Glass.** This is required within certain locations of building. The Wessex Group has produced guidance on where impact resistant glazing is needed - contact any of our offices for a copy.

7

Sketch Plan: *Please provide a sketch of your proposal or provide any other information in the space below that you think will help the Council to reach a decision*



When you have completed this form, please return it to the Authority in whose administrative area you live. We will be in contact with you as soon as possible.

Building Control

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