

Road Closure Temporary Restrictions Application Form

Application for temporary traffic restrictions (i.e. TTRO/Ns for weight / height /width / speed / waiting restrictions)

1. Please note due to GDPR by submitting contact details that you are agreeing that they can be used in the public domain.

- a. Name of Applicant on behalf of
.....
Address.....
- b. Telephone No.....
- c. Signed
- d. Date.....
- e. Name and emergency telephone number of undertaker’s representative who may be contacted for call out/maintenance purposes. (The call out details shall be displayed on an information board at every site and the Highway Authority should be informed of these particulars before works commence on site.)

2. LOCATION/ROAD/FOOTPATH

(Road name and route number (if any) and precise limits of lengths affected as shown on the plan)

3. TYPE OF RESTRICTION REQUIRED (Weight/height/width/speed/waiting restrictions)

4. ALTERNATIVE ROUTE (Application must be submitted with a suitable plan (either OS, Google or similar) showing extent of road closure and proposed alternative route.

5. PERIOD OF RESTRICTION/CLOSURE

- a. Start date and end date/.....
- b. Closure Pattern (e.g. 24/7, night/daytime only or restricted days/nights)
- c. Proposed on site actual working hours (for evidence of due diligence)
.....

6. DESCRIPTION OF WORKS NECESSITATING RESTRICTION/CLOSURE (Note -Any works over 7 calendar days must have a works programme attached plus evidence other TM solutions/working methods having been considered requires to be attached)

REFERENCE NUMBER PROVIDED BY NETWORK MANAGEMENT TEAM (office use only).....

Please note applications will not be processed without payment in advance

Application/Applicant must:

- a) Be received with a minimum of twelve weeks prior to the required restriction start date.
- b) Cover Wiltshire Council published costs.
- c) Maintain pedestrian access and vehicular access to frontages wherever possible but must state otherwise and explain access arrangements.
- d) Provide, erect and maintain diversion signs. The type and siting of which must be compliant with TSRGD
- e) Give advanced notice of possible extensions to the restriction before its expiry (minimum 2 working days)
- f) Undertake to inform all stakeholders known to be directly affected by the proposed prohibition including all frontages on the length of road concerned at least two weeks before works commence.
- g) Undertake a risk assessment on the suitability of any diversion route in accordance with the Safety at Street Works and Road Works Code of Practice.
- h) Any works over 7 calendar days will require a works programme. With evidence of other TM solutions having been considered.

THIS FORM MUST BE SUBMITTED ATTACHED TO THE PERMIT IF YOU HAVE ACCESS TO STREET MANAGER, ANY PRIVATE APPLICANT (IE NON-STATUTORY UNDERTAKER PLEASE SEND COMPLETED FORM TO;

Network Management Team, County Hall, Trowbridge, Wiltshire, BA14 8JN or email to TTRApplication@wiltshire.gov.uk. Prior to processing we will contact you to request an electronic payment of the following fees which apply to all applications received after 1st April 2021:

Current costs

- **Temporary Traffic Order: £1,473**
- **Emergency/Urgent Closure Notices: £239**
- **Recommencement of Temporary Traffic Order within 18 months of original order: £534**
- **Extension to the closure period extra fee of £239**

APPLICANTS CHECKLIST

Please ensure you enclose the following:

1. Receipt of payment
2. Copies of any correspondence/agreements with affected parties
3. Programme of work/method statement
4. Map indicating road closure and proposed diversion route and Public Rights of Way or Bridleways affected. The plan should show the section to be closed in red and the alternative route in green (A3 or A4)