

**APPLICATION FORM - TEMPORARY PAVEMENT LICENCE**

Ref: (office use only)

Please complete this form and return it together with the necessary enclosures to:

Email: [streettrading@wiltshire.gov.uk](mailto:streettrading@wiltshire.gov.uk)

Name of Business	WAFLEMEISTER	OFFICE USE ONLY																											
Address of Business	25 HIGH ST SALISBURY WILTS SP1 2NJ																												
Local Contact Name*	<del>XXXXXXXXXX</del>																												
Name of Food Premises Operator	<del>XXXXXXXXXX</del>																												
Contact Phone No	<del>XXXXXXXXXX</del>																												
Email address	<del>XXXXXXXXXX</del>																												
Company Name	<del>XXXXXXXXXX</del>																												
Company Address	<del>XXXXXXXXXX</del>																												
Company Phone No	<del>XXXXXXXXXX</del>																												
Do you have an existing agreed seating area?	Yes If yes, please give details and agreed council dimensions of the existing seating area: 5m across front of store by 4m deep																												
Pavement Licence Area (to include any extensions to existing areas)	Dimensions Width (Metre): 15m Depth (Metre): 4m Number of Chairs: 24 Number of Tables: 8																												
Proposed hours of Operation	Other proposed furniture: <table border="1"> <thead> <tr> <th>DAY</th> <th>From</th> <th>To</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td>10am</td> <td>10pm</td> </tr> <tr> <td>Tue</td> <td>10am</td> <td>10pm</td> </tr> <tr> <td>Wed</td> <td>10am</td> <td>10pm</td> </tr> <tr> <td>Thur</td> <td>10am</td> <td>10pm</td> </tr> <tr> <td>Fri</td> <td>10am</td> <td>10pm</td> </tr> <tr> <td>Sat</td> <td>10am</td> <td>10pm</td> </tr> <tr> <td>Sun</td> <td>10am</td> <td>10pm</td> </tr> <tr> <td>Bank H</td> <td>10am</td> <td>10pm</td> </tr> </tbody> </table>	DAY	From	To	Mon	10am	10pm	Tue	10am	10pm	Wed	10am	10pm	Thur	10am	10pm	Fri	10am	10pm	Sat	10am	10pm	Sun	10am	10pm	Bank H	10am	10pm	
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What type of food/drink do you propose selling?	Belgian Waffles, Crepes, Savoury Waffles, Gelato, Coffee Belgian Beer, Italian Wine/prosecco																												

\*The person or agent who can discuss the detailed requirements

Water service or Takeout?	Both
Alcohol Licence	Is the proposed pavement licence to be covered by a premises licence permitting the consumption of alcohol? Yes
Management	Please state how you intend to keep the area of the pavement licence and surrounding area clean and safe? <b>Staff will regularly be out clearing away and sanitising all tables and chairs after use.</b>
Insurance	You will require indemnity insurance to the amount of £5 million for this area covered by the pavement licence. Proof of such insurance must be seen by the council before issue of a licence.
Layout	To follow Please provide a detailed plan to scale showing the layout of the proposed area, including access points, buildings, boundary lines and kerbs or pavement limits. The positions of the tables and chairs should be marked along with any other furniture items.
Proposed furniture	Please provide a description including colours and materials. Attach any photographs showing relevant detail etc. if available. <b>Photo of our existing furniture attached, additional tables and chairs are in the same colour scheme and will sit in the space recently vacated by Cafe Rouga.</b>
Barrier materials	Please provide examples and relevant detail photographs etc. <b>Photo of our existing furniture attached, additional tables and chairs are in the same colour scheme and will sit in the space recently vacated by Cafe Rouga.</b>
Land Status	Is the proposed area on the: Highway: Yes Council owned land: No Private: No
COVID 19	You must have completed a Covid Secure Risk assessment which details how the area will be managed. Applications will not be processed without a completed Covid Secure risk assessment which details the safety measures in place.

Submission checklist - please ensure you have completed all of the following:  
 Completed Application:  
 Site plan (with dimensions):  
 COVID Secure Risk Assessment:  
 Valid copy - Public Liability Insurance Certificate:  
 Any existing consent correspondence:

Name:   
 Position:   
 Signature:   
 Date: .....