

PL 1a

APPLICATION FORM - TEMPORARY PAVEMENT LICENCE

Ref: (office use only)

Please complete this form and return it together with the necessary enclosures to:

Email: streettrading@wiltshire.gov.uk

Name of Business	The Cafe Corsham	OFFICE USE ONLY
Address of Business	1B High Street Corsham WILTS SN13 0ES	
Local Contact Name*	[REDACTED]	
Name of Food Premises Operator	[REDACTED]	
Contact Phone No	[REDACTED]	
Email address	[REDACTED]	
Company Name	[REDACTED]	
Company Address	[REDACTED]	
Company Phone No	[REDACTED]	
Do you have an existing agreed seating area?	Yes /No If yes, please give details and agreed council dimensions of the existing seating area:	
Pavement Licence Area (to include any extensions to existing areas)	Dimensions Width (Mtrs) <u>3</u> Depth (Mtrs) <u>3</u> Number of Chairs: <u>9</u> Number of Tables: <u>3</u> Other proposed furniture: <u>N/A</u>	
Proposed hours of Operation	DAY From To Mon 9 3 Tue 9 3 Wed 9 3 Thur 9 3 Fri 9 3 Sat 9 3 Sun Bank H	
What type of food/drink do you propose selling?	Coffee/Tea/Cold drinks, Sandwiches Pieris, Cake	

*The person or agent who can discuss the detailed requirements.

Waiter service or Takeout?	Take out	
Alcohol Licence	Is the proposed pavement licence to be covered by a premises licence permitting the consumption of alcohol? N/A	
Management	Please state how you intend to keep the area of the pavement licence and surrounding area clean and safe? Provide a bin. Staff to regularly clear Tables.	
Insurance	You will require indemnity insurance to the amount of £5 million for this area covered by the pavement licence. Proof of such insurance must be seen by the council before issue of a licence.	
Layout	Please provide a detailed plan to scale showing the layout of the proposed area, including access points, buildings, boundary lines and kerbs or pavement limits. The positions of the tables and chairs should be marked along with any other furniture items.	
Proposed furniture	Please provide a description including colours and materials. Attach any photographs showing relevant detail etc. if available. NOT PURCHASED YET	
Barrier materials	Please provide examples and relevant detail photographs etc. Planters rope + Posts being provided by Corsham council	
Land Status	Is the proposed area on the: Highway: Yes/ No Council owned land: Yes/ No Private: Yes/ No	
COVID 19	You must have completed a Covid Secure Risk assessment which details how the area will be managed. Applications will not be processed without a completed Covid Secure risk assessment which details the safety measures in place.	

Submission checklist – please ensure you have completed all of the following

Completed Application:

Site plan (with dimensions):

COVID Secure Risk Assessment:

Valid copy - Public Liability Insurance Certificate:

Any existing consent correspondence:



Name



Position



Signature



Date