

PL 1a

APPLICATION FORM - TEMPORARY PAVEMENT LICENCE

Ref: (office use only)

Please complete this form and return it together with the necessary enclosures to:

Email: streettrading@wiltshire.gov.uk

Name of Business	[REDACTED]	OFFICE USE ONLY																											
Address of Business	[REDACTED] Cricklade Swindon [REDACTED]																												
Local Contact Name*	[REDACTED]																												
Name of Food Premises Operator	[REDACTED]																												
Contact Phone No	[REDACTED]																												
Email address	[REDACTED]																												
Company Name	"																												
Company Address	"																												
Company Phone No	"																												
Do you have an existing agreed seating area?	Yes/No If yes, please give details and agreed council dimensions of the existing seating area:																												
Pavement Licence Area (to include any extensions to existing areas)	Dimensions Width (Mtrs) all tables and chairs are 2 metres apart Depth (Mtrs) 0 Number of Chairs: 15 Number of Tables: 5 Other proposed furniture:																												
Proposed hours of Operation	<table border="1"> <thead> <tr> <th>DAY</th> <th>From</th> <th>To</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td>8am</td> <td>8pm</td> </tr> <tr> <td>Tue</td> <td>8am</td> <td>8pm</td> </tr> <tr> <td>Wed</td> <td>8am</td> <td>8pm</td> </tr> <tr> <td>Thur</td> <td>8am</td> <td>8pm</td> </tr> <tr> <td>Fri</td> <td>8am</td> <td>8pm</td> </tr> <tr> <td>Sat</td> <td>8am</td> <td>8pm</td> </tr> <tr> <td>Sun</td> <td>8am</td> <td>8pm</td> </tr> <tr> <td>Bank H</td> <td>8am</td> <td>8pm</td> </tr> </tbody> </table>	DAY	From	To	Mon	8am	8pm	Tue	8am	8pm	Wed	8am	8pm	Thur	8am	8pm	Fri	8am	8pm	Sat	8am	8pm	Sun	8am	8pm	Bank H	8am	8pm	
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What type of food/drink do you propose selling?	All foods will be cold snacks and factory packaged and wrapped. Our drinks are served hot or cold and alcoholic drinks must be kept inside the premises.																												

*The person or agent who can discuss the detailed requirements.

Waiter service or Takeout?	Both.	
Alcohol Licence	<p>Is the proposed pavement licence to be covered by a premises licence permitting the consumption of alcohol?</p> <p>Alcoholic drinks deriving from the business will not be served or consumed outside the premises, but must be consumed inside the premises.</p>	
Management	<p>Please state how you intend to keep the area of the pavement licence and surrounding area clean and safe?</p> <p>During the current pandemic, staff will clean tables and chairs with disinfectant spray after each customer has used the seats. Staff will ensure that pedestrians have at least 1.5 metres of pavement space to pass by in order to avoid collisions.</p>	
Insurance	<p>You will require indemnity insurance to the amount of £5 million for this area covered by the pavement licence. Proof of such insurance must be seen by the council before issue of a licence.</p>	
Layout	<p>Please provide a detailed plan to scale showing the layout of the proposed area, including access points, buildings, boundary lines and kerbs or pavement limits. The positions of the tables and chairs should be marked along with any other furniture items.</p> <p>See document attached to email.</p>	
Proposed furniture	<p>Please provide a description including colours and materials. Attach any photographs showing relevant detail etc. if available.</p> <p>White and blue plastic seats with silver metal legs. White and blue mosaic tile table tops with black metal legs.</p> 	
Barrier materials	<p>Please provide examples and relevant detail photographs etc.</p> <p>No barrier will be in use.</p>	
Land Status	<p>Is the proposed area on the:</p> <p>Highway: Yes/No</p> <p>Council owned land: Yes/No</p> <p>Private: Yes/No</p>	

COVID 19	<p>You must have completed a Covid Secure Risk assessment which details how the area will be managed.</p> <p>Applications will not be processed without a completed Covid Secure risk assessment which details the safety measures in place.</p>	
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Submission checklist – please ensure you have completed all of the following

Completed Application:

Site plan (with dimensions):

COVID Secure Risk Assessment:

Valid copy - Public Liability Insurance Certificate:

Any existing consent correspondence:

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Name..... 

Position.....Owner.....

Signature . 

Date.....21/08/2020.....