

## Application form – Applying for 30 hours free childcare for foster children

You will need to speak to the child's social worker before applying. If they agree, you need to complete this application form. Once you and your partner (if you have one) have signed, the form must be returned to the child's social worker for approval. If your application is successful, you will get your eligibility code from Wiltshire Council Early Years & Childcare.

You will be required to reconfirm your eligibility every 3 months. Eligibility may cease if reconfirmation is not made within 3 months of the previous eligibility check. Please contact your social worker before the end of 3 months. Late applications will be invalid.

If you need any further assistance, please contact Wiltshire Council Early Years & Childcare:

 0300 003 4561

 [earlyyears@wiltshire.gov.uk](mailto:earlyyears@wiltshire.gov.uk)

 <https://www.wiltshire.gov.uk/child-care>

This application form is for foster children only. If you are applying for your birth children, please use the Government childcare service - [www.gov.uk/help-with-childcare-costs](https://www.gov.uk/help-with-childcare-costs)

## Section 1 – About you

Please complete all questions in this section.

### 1.1 Your details

<b>Title</b>	
<b>Forename</b>	
<b>Surname</b>	
<b>Date of birth (dd/mm/yyyy)</b>	
<b>National Insurance Number</b>	
<b>Address</b>	
<b>Postcode</b>	
<b>Email address</b>	
<b>Telephone number</b>	

*(We need your address and email to send on your 30 hours eligibility code).*

### 1.2 Are you a foster parent of the child(ren) named in this form?

- Yes
- No

### 1.3 Do you and the child(ren) live in England?

- Yes
- No

If no, please speak to your local council about what childcare schemes are available in your area.

### 1.3 Are you a British/Irish national?

- Yes
- No

### 1.4 If you have answered “no” to 1.3:

- Have you acquired settled or pre-settled status through the EU Settlement Scheme (EUSS);
- Have you made an application through EUSS and are waiting for a decision, or;
- Are you appealing a decision on your EUSS application?

### 1.4 Are you subject to immigration rules that prevent you from receiving public funds?

- Yes

- No

## Section 2 – your employment details

2.1 Are you employed or self-employed outside your fostering responsibilities?

- Yes
- No

You can still answer yes if you are not currently working. For example, you are on parental leave or sick leave, or expect to start or re-start work in the next 31 days.

2.2. Do you expect to earn more than £100,000 in this tax year (April to March)?

- Yes
- No

If your income is over this amount you are not eligible to receive 30 hours free childcare.

2.3 If you are **not** employed outside your fostering responsibilities, select any that apply to you:

- For Universal Credit purposes, I am assessed as having limited capability for work
- I receive National Insurance credits because of incapacity or limited capability for work
- I receive a Carer's Allowance
- I receive an Employment and Support Allowance
- I receive Incapacity Benefit
- I receive a Severe Disablement Allowance

If you get one of these benefits you may still be able to get 30 hours free childcare if you have a partner who holds additional employment outside their role as foster carer.

2.4 Do you have a partner who lives with you?

- Yes
- No

A person is your partner if you are married or in a civil partnership, and live together in the same household, or a couple who live together as if you are married or in a civil partnership.

If Yes, please go to Section 3.

If No, please go to Section 5.

## Section 3 – your partner

### 3.1 Your partner's details

<b>Title</b>	
<b>Forename</b>	
<b>Surname</b>	
<b>Date of birth (dd/mm/yyyy)</b>	
<b>National Insurance Number</b>	

### 3.2 Is your partner also a foster parent?

- Yes
- No

If Yes, please go to section 4.

If No, please contact your local authority (see page 1) who will help you further.

## Section 4 – partner’s employment details

4.1 Is your partner employed or self-employed outside their fostering responsibilities?

- Yes
- No

You can still answer yes if they are not currently working. For example, they are on parental leave or sick leave, or expect to start or re-start work in the next 31 days.

4.2 Does your partner expect their total taxable income in this tax year (April to March) to be more than £100,000?

- Yes
- No

If their income is over this amount you are not eligible to receive 30 hours free childcare.

Now go to Section 5.

## Section 5 – the children who will receive 30 hours free childcare

If you are fostering non-related children who could both be eligible for 30 hours free childcare you will need to complete a separate form for each child.

### 5.1 Foster children details:

Full name (including any middle names)	Date of birth (dd/mm/yyyy)	When do you expect the child in foster care to join a school reception year? (mm/yyyy)

## Section 6 – declaration

### 6.1 Your declaration:

I declare that I am applying for 30 hours free childcare, to enable me to work outside of fostering, and that the information I have given on this form is correct and complete.

<b>Signature</b>	
<b>Date (mm/dd/yyyy)</b>	

### 6.2 Your partner's declaration:

I declare that I am applying for 30 hours free childcare, to enable me to work outside of fostering, and that the information I have given on this form is correct and complete.

<b>Your partner's signature</b>	
<b>Date (mm/dd/yyyy)</b>	

## Section 7 – Designated person declaration

<b>Social worker's name</b>	
<b>Email address</b>	
<b>Telephone number</b>	

Before Wiltshire Council can issue you with a code, this form must be counter-signed by the manager of the child's social worker.

<i>I declare that I have seen evidence of employment outside fostering, and it has been discussed how this employment is consistent with the care plan for the foster child(ren) listed in this application.</i>	
<i>I confirm that I support this application for 30 hours free childcare in respect of the foster child(ren) listed in this application.</i>	
<b>Signature</b>	
<b>Date (dd/mm/yyyy)</b>	
<b>Name</b>	
<b>Position</b>	
<b>Email address</b>	
<b>Telephone number</b>	

Completed and authorised forms must be scanned and emailed to [earlyyears@wiltshire.gov.uk](mailto:earlyyears@wiltshire.gov.uk).

### Data protection statement

Wiltshire Council is committed to compliance with all requirements of the UK General Data Protection Regulation (GDPR). We regard the protection of people's personal data as important, not only for improving confidence in the council but for improving the quality of service provided. The council is committed to openness and transparency; meeting our obligations under UK GDPR will help to achieve this commitment.